

CityofRanchoCordova.org/RanchoCordovaOnline

DEPARTMENT OF FINANCE

2729 Prospect Park Drive | Rancho Cordova, CA 95670

Phone: (916) 851-8768 | Fax: (916) 851-8787

businesslicense@cityofranhocordova.org

GENERAL COMMERCIAL BUSINESS LICENSE FORM
SPECIAL BUSINESS LICENSE FORM (if applicable)
GENERAL BUSINESS WITH TOBACCO LICENSE FORM (if applicable)

Office Use Only: ID # _____ TOBACCO _____ GENERAL _____ SPECIAL _____ EBL _____ AC _____

TYPE OF OWNERSHIP: [] CORPORATION [] LLC [] SOLE PROPRIETOR [] PARTNERSHIP
TAX ID OR SSN # _____ STATE SELLER'S PERMIT # _____

Will your home be used to conduct all or part of your business? [] YES* [] NO *If yes, please stop and obtain a Home-based application.
If you are submitting this application because your company owns rental properties in Rancho Cordova please use the Rental Property License application. Would you like to be contacted by the Rancho Cordova Chamber of Commerce? [] YES [] NO

Date of Application _____ Hours of Operation _____

Business Name (DBA) _____

Business Location Address _____

Mailing Address _____

Business Phone _____ Cell Phone _____ Email Address _____

Emergency Contact Name _____ Emergency Contact Phone _____

(Must be different from business phone)

Business Website _____

OWNER(S)/PROPRIETOR(S) INFORMATION

Owner Name _____ Email _____

Phone Number () _____ DOB _____

Second Owner Name _____ Email _____

Phone Number () _____ DOB _____

BUSINESS INFORMATION

Type of Business _____ NAICS Code _____

SIC Code _____ If Applicable Stormwater Permit/Cert. Type and No. _____ Facility Size (sq. ft.) _____

Number of Employees 0 1-14 15-29 30-49 50-99 100-249 250-499 500-999 1000+

State License Numbers and Description _____

Describe the activities of your business (Include type of product, services, etc.) _____

I declare under penalty of perjury under the laws of the State of California the foregoing is true and correct:

(Clearly) Print Name Signature Date

ALL LICENSE FEES ARE NON-REFUNDABLE – THIS APPLICATION IS PUBLIC RECORD

PLEASE ANSWER <u>ALL</u> QUESTIONS. "YES" REQUIRES A SPECIAL BUSINESS LICENSE.		YES	NO
FEE SCHEDULE:			
GENERAL BUSINESS LICENSE/RENEWAL: \$103 (includes State SB 1186 fee) LATE FEE: \$20			
SPECIAL BUSINESS LICENSE: \$318 (includes State SB 1186 fee & DOJ Report Fee) RENEWAL \$286			
GENERAL BUSINESS WITH TOBACCO LICENSE/RENEWAL: \$321 (includes State SB 1186 fee)			
<u>The State of California enacted SB1186, which requires us to collect an additional \$4.00 with each new license or license renewal. The \$4.00 will be used by the State and the City to facilitate compliance with the Federal Americans with Disabilities Act of 1990.</u>			
1. CONCEALABLE FIREARMS OR GUNPOWDER			
2. DANCING TO WHICH THE GENERAL PUBLIC IS INVITED			
3. POOL TABLES OR BILLARDS If "YES", how many tables? _____			
4. STORAGE OF AUTOMOBILES If so, please explain: _____			
5. AUTOMOBILE DISMANTLING REPOSSESS AUTOMOBILES, WRECKING YARD, TOWING, USED AUTO PARTS, MOBILE AUTO REPAIRS, CAR WASHING OR DETAILING			
6. MOTORCYCLE SALES, INCLUDING NEW AND USED PARTS			
7. CIRCUS, CARNIVAL OR PETTING ZOO			
8. BUY OR SELL METAL, INCLUDING PRECIOUS AND SCRAP METALS			
9. OPERATE A BOOTH IN A FLEA MARKET OR BAZAAR			
10. OWN, OPERATE OR WORK AS AN INDEPENDENT CONTRACTOR FOR A PRIVATE SECURITY COMPANY			
11. TAXI CAB SERVICES			
12. CARD ROOM If "YES", how many tables? _____			
13. MOBILE FOOD SALES			
14. ADULT RELATED ACTIVITIES such as ESCORT SERVICE , MODELING STUDIO OR SERVICE			
15. HAULING OF RUBBISH, INCLUDING COMMERCIAL LOT CLEANER, NOT REGULATED BY SAC REGIONAL SOLID WASTE AUTHORITY			
16. MASSAGE - THERAPISTS MUST PRESENT VALID CAMTC CERTIFICATION https://camtc.org/			
17. ANTIQUE DEALERS			
18. BINGO GAMES, ORGANIZATIONS, BINGO PARLORS, BINGO SUPPLIERS			
19. JANITORIAL, HOUSECLEANING, CARPET CLEANING OR SIMILAR BUSINESS			
20. TOBACCO SALES – The sale of tobacco requires that a City of Rancho Cordova Tobacco Retailer License must be issued. Has any proprietor been issued a license pursuant to this Chapter 4.07 of the City of Rancho Cordova municipal code that is, or was at any time, suspended or revoked and, if so, the dates of the suspension period of the date of revocation? If needed, please attach additional sheets or records. YES _____ NO _____ DATE 1: ____/____/____ DATE 2: ____/____/____ DATE 3: ____/____/____ Has any proprietor been convicted of selling tobacco to minors, if so, the dates of the conviction? YES _____ NO _____ DATE 1: ____/____/____ DATE 2: ____/____/____ DATE 3: ____/____/____ Do you plan on selling tobacco related accessories such as pipes, papers, etc.? YES _____ NO _____ Any change in the information provided may invalidate the Tobacco Retailer License. The license is NON-TRANSFERABLE to a new owner or new location. It is the responsibility of all tobacco retailer license applicants to identify and obtain all permits and approvals required by federal, state, or county regulations. Failure to do so may invalidate your right to do business in the City and in addition, may subject you to penalties and legal sanctions. NOTE: It is unlawful for any person to knowingly falsify or conceal any fact or make any false or fraudulent statement in any matter within the jurisdiction of any department of the City of Rancho Cordova. Signature: _____ Date: _____			
21. WILL COMMERCIAL VEHICLES, TRUCKS, TRAILERS OR OTHER EQUIPMENT BE USED IN YOUR BUSINESS? If "YES", what is the equipment or vehicle type(s)? _____ If "YES", where will the vehicle(S) be stored when not in use (business name and/or address)? _____			
22. SERVICE OR REPAIR (INCLUDING, BUT NOT LIMITED TO, SMOG CHECK OR OTHER VEHICLE SERVICING REPAIR, SERVICING OR REPAIRING APPLIANCES, ELECTRONIC EQUIPMENT, ETC.) If "YES", what will be serviced or repaired? _____			
23. WILL THERE BE ANY STORAGE OF PRODUCT AND/OR EQUIPMENT OWNED BY YOU? If "YES", what will be stored at the business & where will it be stored? _____			