

City of Rancho Cordova

2019-20 CDBG Annual Action Plan

Community Development Block Grant Planning and Budget

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The 2019-20 Annual Action Plan is a one-year plan for the City of Rancho Cordova's (City) Community Development Block Grant (CDBG) program to help address community development and low- and moderate-income community needs in Rancho Cordova. It is the fourth Action Plan in the implementation of the City's five-year Consolidated Plan for the 2016–20 period. The City's Community Development Department is responsible for implementing both the Consolidated Plan and the Annual Action Plan. The City plans to use a variety of funding sources to meet its housing and community development needs: CalHome housing rehabilitation funds, Community Enhancement Fund grants, and other resources as they become available.

The City has received \$616,119 for its 2019-20 allocation of CDBG funding from HUD.

In the 2018–19 program year, the City executed two-year contracts with its subrecipients providing CDBG-funded public services. The organizations funded in year one of the two-year contracts include Folsom Cordova Community Partnership, Meals on Wheels, and Sacramento Self-Help Housing – Housing Counseling. The City has contracted with these organizations in the past for CDBG services and is confident in their capacity to report regularly on activities performed.

The two-year contract process allows both the service providers and City staff to reduce the administrative burden inherent in the grant application process. All subrecipients will report achievements on a quarterly basis, which will be reported through the Integrated Disbursement and Information System (IDIS) and the Consolidated Annual Performance Evaluation Report (CAPER).

2. Summarize the objectives and outcomes identified in the Plan

(This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.)

Objectives

The City's key objectives for the 2019-20 funding period are based on the public outreach completed for the 2016–20 Consolidated Plan and include the following:

- Improve housing opportunities, accessibility, affordability, and sustainability.

- Continue to arrest decline in deteriorated areas of the city by requiring rental property owners to correct code violations and improve their properties, and by continuing code enforcement efforts.
- Continue assisting community-based organizations with funding that allows them to provide new or expanded services to target low-income residents, especially seniors and youth.
- Improve accessibility to public facilities for youth, seniors, and persons with disabilities.
- Improve accessibility and Americans with Disabilities Act (ADA) compliance improvements to public infrastructure, such as sidewalks, crosswalks, and other public facilities, that increase public safety and improve the city's living environment.

Outcomes

The City's CDBG program outcomes for this planning period (July 1, 2019–June 30, 2020) are primarily directed at providing needed services for youth, individuals and families experiencing homelessness or who are at risk for such, and seniors in the community; improving accessibility to community facilities; enhancing conditions for existing housing through code enforcement; and supplying funding to Rebuilding Together Sacramento to give more low-income residents a chance to make health and safety repairs to their homes.

The City intends to fund three public services providers with five programs, which are expected to benefit approximately 1,000 residents in the 2019-20 program year:

- (1) Folsom Cordova Community Partnership Group Mentoring Initiative, which supports youth and improves community involvement through intensive youth mentoring.
- (2) Meals on Wheels Senior Nutrition Services, which takes hot meals or frozen heat-and-serve meals to homebound seniors and provides lunch to seniors at the Cordova Senior Center.
- (3) – (5) Sacramento Self-Help Housing, which provides services to residents who are in danger of homelessness, or who are already homeless, to aid them in securing stable housing. This organization will provide three different programs for the 2019-20 Action Plan year:
 - (3) Housing counseling services that provide mediation between tenants and landlords to assist low-income and very low-income renters who have a conflict with their landlord or property manager.
 - (4) Renter's helpline which provides housing counseling services, as well as helping to settle tenant/landlord disputes and housing discrimination cases.

- (5) Renter’s helpline-fair housing services to reduce housing discrimination, promote public awareness of fair housing laws and rights, and assist persons with disabilities.

A collaborative team has been developed between Sacramento Self-Help Housing, Rental Housing Association, and Project Sentinel to reduce housing discrimination, promote public awareness of fair housing laws and rights, and assist persons with disabilities. This team will provide a telephone hotline, tenant education and housing assistance, and mediation services for Rancho Cordova residents in a housing crisis or dispute. Sacramento Self-Help Housing will deal directly with concerns about tenant/landlord disputes, while fair housing issues will be identified and referred to Project Sentinel.

The City also plans to continue to fund various capital improvement projects and programs to benefit the community:

- The City will continue to fund its Rental Housing Inspection Program, in which the City Neighborhood Services Department inspects rental units in CDBG target areas to find and correct code violations in order to preserve available quality housing for the community.
- The City will continue funding its Code Enforcement Program, in which City Code Enforcement officials enforce the City’s code in CDBG target areas regarding issues such as blight removal and nuisance abatement.
- The City plans on funding Rebuilding Together Sacramento’s Critical Repair Program, which provides urgently needed repairs to homes within the CDBG target area.
- The City funds an annual sidewalk program that removes and replaces damaged curbs, gutters, and sidewalks to meet current ADA standards in CDBG target areas.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The 2018–19 CAPER is still in progress, and will be available for review in September 2019. The 2017-18 CAPER demonstrates that the service providers met their projected outcomes. As a result, the City will continue to fund these organizations in this coming second year of the two-year funding cycle. The CAPER for the 2017–18 program year was accepted by HUD as adequate and is available on the City’s website for viewing. The City recently conducted an on-site audit of Sacramento Self-Help Housing in collaboration with other local grantors, and plans to conduct ongoing desk monitoring on all programs. The CDBG

program has successfully met expenditure deadlines in years past and is on target to meet its deadlines for the 2018–19 program year. The City is also current on quarterly and semi-annual reports due to HUD.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City used the adopted Citizen Participation Plan in the creation of this Action Plan. A public workshop was held on January 31, 2019, to provide information about the Notice of Funding Availability process, and to solicit applications for projects. Additionally, a public hearing to review and gather comments on the draft plan was held on March 18, 2019. This Action Plan was noticed and made available for public comment for 30 days, as required by the City’s Citizen Participation Plan. The 2019-20 Action Plan was reviewed and approved through a public hearing at a City Council meeting on April 15, 2019. Please refer to “Attachment A: Citizen Participation Documents” for postings and supporting documents for each of these meetings, along with the signed resolution approving of the Annual Action Plan.

5. Summary of public comments

This could be a brief narrative summary or reference to an attached document from the Citizen Participation section of the Con Plan.

There were no public comments received.

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments or views were unaccepted.

7. Summary

Throughout the process of drafting this Action Plan, City staff encouraged citizen participation and feedback. The City hosted a public workshop on January 31, 2019, to provide information to the public about the Notice of Funding Availability process and technical assistance to groups that anticipate submitting an application for funding. Individuals were able to review the draft 2019-20 Action Plan, which was made available at City Hall and on the City’s website beginning February 28, 2019. Additionally, staff invited residents to attend a public meeting on March 18, 2019, at City Hall to provide feedback on the proposed Action Plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	RANCHO CORDOVA	Community Development Department

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

City of Rancho Cordova

Community Development Department

2729 Prospect Park Drive

Rancho Cordova, CA 95670

(916) 851-8700

AP-10 Consultation– 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Rancho Cordova (City) consulted with several local service providers and public agencies to help identify local needs and evaluate opportunities for partnership and improved coordination for the 2016–20 Consolidated Plan. The City also invited public comment through a 30-day public comment period and public hearing of the draft plan to assess community needs and perceptions.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City has been working toward providing affordable housing for seniors, large families, and veterans over the last ten years. Mather Veterans Hospital is located within city boundaries and serves most of the Sacramento Valley and Northern California region. The City is also home to the now-decommissioned Mather Air Force Base. The City has been the primary driving force behind the partially completed Mather Veterans Village project, a three-phase affordable housing project that will, at completion, include at least 100 permanent supportive housing units for veterans and their families, and as many as 60 transitional housing beds for veterans currently experiencing homelessness. The entire project will be served by the Veterans Resource Centers of America and will coordinate with Mather Veterans Hospital to serve veterans in need of housing support. Currently, the project is in its final two phases of construction and will be occupied by residents by November 2019.

The City also cooperates with the Sacramento Housing and Redevelopment Agency (SHRA) in ensuring that public and voucher-supported housing in the city is safe, habitable, and fully occupied whenever possible. Other collaborative partners include Sacramento Self-Help Housing, which works with the City, mental and general health providers, and other service agencies to help households in need find suitable housing. The City regularly looks for opportunities to improve communication and connect service providers and housing providers to help leverage services, reduce service burden due to repeat clientele, and ensure that persons with housing and service needs are directed to the correct providers.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Sacramento Steps Forward is the nonprofit group that manages the regional Continuum of Care. The City cooperates with Sacramento Steps Forward whenever possible, including providing support at County Board of Supervisors meetings, promptly responding to requests for data, and through ongoing participation in the public Continuum of Care discussions. The location of the Mather Veterans Hospital,

the Veterans Village housing project, and other services for veterans, such as Stand Down (which provides critical life services to homeless veterans) and the Veterans Resource Centers of America, all make the City of Rancho Cordova an ideal partner in addressing the problems facing homeless veterans.

The City also partners with the Child Protective Services Division and the Senior and Adult Services Division of the Sacramento County Department of Child, Family and Adult Services, including providing on-site workspace for a child welfare worker in the City Police Department offices. The Folsom Cordova Unified School District and the Child Protective Services Division assist in identifying homeless families. Sacramento Self-Help Housing, along with other services provided through the Continuum of Care, helps to identify housing resources. The City has engaged in several cross-agency and cross-skill set team-building and problem-solving efforts to improve communication and identify opportunities to connect people with the available services as efficiently as possible.

Finally, the Rancho Cordova Homeless Assistance Resource Team (HART) continues to work with Sacramento Self-Help Housing to address the problem of homelessness in Rancho Cordova, specifically. Most homeless resources and assistance groups are either located in the City of Sacramento or clustered in distant parts of Sacramento County. Homeless people in Rancho Cordova must find transportation to these resources in order to have access. HART is working to bring more resources into the Rancho Cordova community to address homelessness where it is happening.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Sacramento Steps Forward administers both the Continuum of Care and the Homeless Management Information System (HMIS); Sacramento County manages the available Emergency Shelter Grant (ESG) funds for the Sacramento region. The City is home to the Mather Community Campus, which receives significant ESG funding support from the Continuum of Care and includes 375 transitional housing units operated by the Volunteers of America (VOA) at the now-decommissioned Mather Air Force Base. The Mather Community Campus is one of the largest transitional housing and education programs in the region. The City is vested in the successful operation and performance of the Mather Community Campus and has worked with Sacramento Steps Forward and the VOA to ensure the program remains robust and an asset to the community. The campus is located immediately adjacent to the new Mather Veterans Village project (which will provide permanent supportive housing and transitional beds), and there are plans to continue leveraging both programs to help meet the full range of needs in the community.

The City is also working with the Continuum of Care to provide some continuum funding for the Mather Veterans Village project to help maximize affordability to homeless veterans. The City has provided letters

of support and some funding and is available for technical assistance in maintaining and improving the policies and procedures for managing the HMIS. For the 2019-20 plan year, the Mather Veterans Village project received \$159,508 from the Continuum of Care.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	VOLUNTEERS OF AMERICA
	Agency/Group/Organization Type	Housing Services - Housing Services - Elderly Persons Services - Persons with Disabilities Services - Homeless Services - Employment
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Homelessness Needs - Veterans Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization was called and emailed. A list of questions was sent to the VOA after initial correspondence; however, no response was received after this. The City has worked with the VOA for several years in support of the Mather Community Campus facility, and VOA participates in the City's homeless response efforts.
2	Agency/Group/Organization	SACRAMENTO STEPS FORWARD
	Agency/Group/Organization Type	Services - Homeless

	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Homelessness Needs - Chronically homeless Homelessness Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy HOPWA Strategy Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was contacted by e-mail; however, after initial communication, an interview was not completed. Sacramento Steps Forward is the Continuum of Care for Sacramento County and is the lead agency in responding to homelessness issues. The City plans to continue supporting Sacramento Steps Forward in its role as the Continuum of Care lead.
3	Agency/Group/Organization	SACRAMENTO SELF-HELP HOUSING
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization completed a written interview. The City has worked with Sacramento Self-Help Housing for several years to assist with homelessness prevention, tenant landlord mediation, and fair housing evaluations. The City will continue working with Sacramento Self-Help Housing to address these issues and will be a participant in the Assessment of Fair Housing planned for the 2019-20 program year.
4	Agency/Group/Organization	FOLSOM CORDOVA UNIFIED SCHOOL DISTRICT
	Agency/Group/Organization Type	Other Government - Local

	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Homelessness Needs - Chronically homeless Homelessness Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was called and emailed. The school district provided a written response. This input helps shape the priorities of this Annual Action Plan regarding housing the youth population in Rancho Cordova. The City has continued to foster a close working relationship with the school district to improve education outcomes for youth and to improve access to youth services, such as after-school programming.
5	Agency/Group/Organization	REBUILDING TOGETHER SACRAMENTO
	Agency/Group/Organization Type	Housing Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was called and a phone interview took place. This input helps shape the priorities of this Annual Action Plan regarding housing rehabilitation in Rancho Cordova. Rebuilding Together Sacramento continues to be a partner with the City in addressing housing quality issues and improving community vesting in disadvantaged neighborhoods.
6	Agency/Group/Organization	Sacramento Area Council of Governments

	Agency/Group/Organization Type	Housing Housing Needs Assessment Public Housing Needs
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was called, and a phone interview took place. This input helps shape the priorities of this Annual Action Plan regarding housing and affordability of housing in Rancho Cordova. SACOG continues to be a partner with the City in addressing housing quality issues and improving community vesting in disadvantaged neighborhoods.
7	Agency/Group/Organization	SACRAMENTO COUNTY DEPARTMENT OF HUMAN ASSISTANCE
	Agency/Group/Organization Type	Other Government - County
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Chronically homeless Homelessness Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was called, and a message was left. No response was received. The City has worked with the Department of Human Assistance on initiatives intended to improve communication and cross coordination; however, staff turnover and budget challenges have put some coordination efforts on hold.
8	Agency/Group/Organization	COUNTY OF SACRAMENTO DEPARTMENT OF HEALTH SERVICES
	Agency/Group/Organization Type	Other Government - County

	What section of the Plan was addressed by Consultation?	Services-Health Services-Persons with HIV/AIDS Health Agency Non-Homeless Special Needs Other- Health and Medical Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was called and emailed. The department provided a written response. This input helps to shape the priorities of this Annual Action Plan regarding public health services. Sacramento Department of Health Services continues to be valuable source of information with the City in addressing public health needs, particularly in relation to persons living with HIV/AIDS.
9	Agency/Group/Organization	SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY
	Agency/Group/Organization Type	Public Housing Authority
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was called and emailed with questions. No response was received. The City will continue to coordinate with SHRA as the regional housing authority and public housing provider whenever possible.
10	Agency/Group/Organization	FOLSOM CORDOVA COMMUNITY PARTNERSHIP
	Agency/Group/Organization Type	Services - Children Services - Health Services - Education Services - Employment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was called and a phone interview took place. This information helps shape the data and priorities in the Annual Action Plan regarding youth populations and social services in Rancho Cordova. The City has had a long relationship with Folsom Cordova Community Partnership, which provides services to low-income families, youth, and students.
11	Agency/Group/Organization	MEALS ON WHEELS BY ACC
	Agency/Group/Organization Type	Services - Elderly Persons Services - Homeless
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was called and emailed with questions. The agency did not respond. The City will continue to coordinate with Meals On Wheels to provide services to seniors in the community and find opportunities for additional cooperation.
12	Agency/Group/Organization	RANCHO CORDOVA CODE ENFORCEMENT
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This department was called and emailed with questions. No response was received. The City will continue to coordinate with the Code Enforcement Department to address issues surrounding affordable housing and beautification strategies within the City.
13	Agency/Group/Organization	HOMELESS OUTREACH NAVIGATOR

	Agency/Group/Organization Type	Services - Homeless
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Chronically homeless Homelessness Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This person was contacted by e-mail; however, after initial communication, an interview was not completed. The City will continue to consider Homeless Outreach Navigator as a resource in addressing problems associated with affordable housing and homelessness services.
14	Agency/Group/Organization	SACRAMENTO HOUSING ALLIANCE
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was contacted by e-mail; however, after initial communication, a response was not received. The City will continue to consider the Sacramento Housing Alliance as a resource in addressing problems associated with affordable housing, homelessness, and regional planning for equitable public policies and practices.
15	Agency/Group/Organization	MERCY HOUSING
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Public Housing Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was contacted by e-mail; however, after initial communication, a response was not received. The City will continue to consider Mercy Housing as a resource in addressing problems associated with affordable housing, homelessness, and regional planning for equitable public policies and practices.
16	Agency/Group/Organization	COUNTY OF SACRAMENTO DIVISION OF SENIOR AND ADULT SERVICES
	Agency/Group/Organization Type	Other Government - County
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was contacted by e-mail; however, after initial communication, a response was not received. The City will continue to consider Sacramento Division of Senior and Adult Services as a resource in addressing problems associated with seniors and persons with disabilities.
17	Agency/Group/Organization	VETERANS RESOURCE CENTERS OF AMERICA
	Agency/Group/Organization Type	Services - Veterans Services - Health Services - Education Services - Employment Services - Housing Services - Homeless
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy Homelessness Needs - Veterans

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff called and e-mailed this organization; however, a response was not received. The City will continue to consider the Veterans Resource Centers of America as a resource in addressing problems suffered by veterans including employment counseling and training, supportive housing, health services, and homeless prevention.
18	Agency/Group/Organization	RESOURCES FOR INDEPENDENT LIVING
	Agency/Group/Organization Type	Services - Elderly persons Services - Housing Services - Homeless
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy Homelessness Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was contacted and completed a written interview. This written response provided information that helps shape the data in this Annual Action Plan regarding seniors and disabled persons in Rancho Cordova. The City will continue to consider the Resources for Independent Living as a resource in addressing the needs of persons with disabilities in Sacramento County.
19	Agency/Group/Organization	CORDOVA COMMUNITY COUNCIL
	Agency/Group/Organization Type	Other Government - Local
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff reached out to two members of the Cordova Community Council; however, an interview did not occur. The City has continued to foster a close working relationship with the Community Council to improve the community and increase access to services for the community.

20	Agency/Group/Organization	ONE COMMUNITY HEALTH
	Agency/Group/Organization Type	Services - Medical
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was called several times; however, it was unable to provide an interview. The City will continue to consider One Community Health as a resource for health care and AIDS/HIV prevention and care in Sacramento County.
21	Agency/Group/Organization	LEGAL SERVICES OF NORTHERN CALIFORNIA
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This organization was called; however, no response was received. The City will continue to consider Legal Services of Northern California as a resource for assisting the community with fair housing services and affordable housing access.
22	Agency/Group/Organization	WEAVE
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was emailed with questions. A written response was received. This information helps shape the data and priorities in this Annual Action Plan regarding youth population, social services, and domestic violence information in Rancho Cordova. The City will continue to coordinate with WEAVE on efforts to improve crisis intervention efforts, domestic violence prevention, and the provision of victim counseling services.
23	Agency/Group/Organization	Rancho Cordova Homeless Assistance Resource Team (HART)
	Agency/Group/Organization Type	Services - Homeless
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Chronically homeless Homelessness Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency was emailed with questions. Staff received written responses from two representatives of the organization. This information helps shape the data and priorities in the Annual Action Plan regarding homeless populations in Rancho Cordova. The City will continue to coordinate with Rancho Cordova HART on efforts to improve services and facilities offered to better assist persons without a home.

Identify any Agency Types not consulted and provide rationale for not consulting

All local agency types were consulted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Sacramento Steps Forward	Both plans work to address issues leading to homelessness and to assist persons and families experiencing homelessness in the region.
Housing Element	City of Rancho Cordova	The Housing Element is a document intended to help identify and plan for housing needs in the city, including very low- and low-income housing.
Analysis of Impediments to Fair Housing Choice (AI)	City of Rancho Cordova	The Sacramento Regional AI is scheduled to be completed by fall of 2019. An AI identifies the nature and extent of fair housing concerns, and the impediments to fair housing choice that residents may encounter. Actions are then formulated to address these possible impediments.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The City completed the public meetings, outreach, and noticing as required by the City’s Citizen Participation Plan.

No public comment was received during the outreach for the Action Plan. Several stakeholder consultations were held and are summarized in the consultation section.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response /attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Minorities Persons with disabilities Non-targeted/broad community Stakeholders, service providers	Representatives of three groups attended the workshop.	Emphasis on application scoring, beneficiary questions, and selection process	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response /attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Seniors, minority groups, disabled groups	Public noticing of the draft Action Plan available for public comment.	No comments received.	All comments were accepted.	http://www.cityofranhocordova.org/government/community-development/neighborhood-planning-projects/community-development-block-grant

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response /attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Minorities Persons with disabilities Non-targeted/broad community Stakeholders, service providers, seniors, minority groups, disabled persons	On April 15, 2019, City Council reviewed and approved the Annual Action plan.	No comments received.	All comments were accepted.	http://www.cityofranchocordova.org/government/city-clerk

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response /attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Internet Outreach	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Seniors, minority groups, disabled persons	All public meetings, hearings, and noticing, as well as the draft Action Plan, were made available for public comment on the City's website, and promoted through social media.	No comments received.	All comments were accepted.	www.cityofranchocordova.org

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response /attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Consultation with Local Organizations and Governing Bodies	Stakeholders, service providers	Consultations were conducted with 23 service providers in the service areas of housing, homeless services, youth services, persons with disabilities, AIDs services, and senior services.	See Table 2 consultations for responses	All comments were accepted.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

During the 2011–16 Consolidated Plan cycle, the City’s CDBG funding was significantly reduced while the impacts from the economic recession and the collapse of the housing bubble amplified need throughout the region. The City of Rancho Cordova has been successful at finding and applying for alternative funding sources to help meet affordable housing development needs. These sources have included tax credits, infrastructure infill grants, sustainable communities grants, veterans housing grants, and, for the single-family owner-occupied housing rehabilitation program, CalHome funding. The City has also pursued other state of California housing funds whenever they seemed appropriate.

The City expects a similar amount of CDBG resources as the last two-years of CDBG funding for the 2019-20 program year. The City will continue to explore other funding options as they become available and as capacity allows.

The City does not currently receive any HOME, ESG, or other HUD funds directly from the federal government or from the state of California.

The City has received \$616,119 for the 2019-20 plan year. This Annual Action Plan contains award amounts for each project. The final allocation amounts were calculated based on contingency provisions outlined in the draft Annual Action Plan; for a detailed description of explanations behind allocations, refer to section AP-35.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 4				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$0	Prior Year Resources: \$	Total: \$		
CDBG	Public-federal	Admin and Planning Housing Preservation Public Improvements Public Services	\$619,119	\$0	\$0	\$616,119	\$616,119	The City has received \$616,119 in funding from HUD for its 2019-20 program year.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds require additional regulation, labor compliance standards, and administration that can add a significant cost burden to a new affordable housing project or a rehabilitation project. Unless the available funding is sufficient to offset the additional cost and labor burden inherent in federal funds, it can actually be damaging to a project budget to include CDBG or HOME as funding sources. For new construction and large-scale rehabilitation of affordable housing, the City prefers to pursue funding that does not significantly increase the building cost, unless there are sufficient federal funds to benefit the project’s bottom line. The CDBG allocation to the City does not add sufficient value to offset the increased costs for most of the City's affordable housing development efforts. Therefore, the City focuses CDBG funding either on projects that are already burdened with the federal reporting requirements or on projects where there is no other viable funding source and the project can be completed with the available CDBG funding. The City’s CDBG program does not have any matching requirements.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City currently owns two properties that remained with the City through the dissolution of redevelopment in 2011 and 2012; however, only one of these properties is programmed for affordable housing. The City also has a 99-year lease on 3.69 acres of land adjacent to the VOA-run Mather Community Campus on the now-decommissioned Mather Air Force Base. The land has been dedicated to the Mather Veterans Village project, which at completion will offer about 100 affordable units for homeless and disabled veterans and their families, and up to 60 transitional housing beds for homeless veterans, including those with drug addictions or mental illnesses. The Mather Veterans Village project is set to be fully completed by the end of 2019.

Discussion

The City intends to use CDBG funds to support programs and projects that can best benefit from the additional funding. Because the City's CDBG allocation is very limited, the City plans to complete the costlier housing improvements and production through partnerships and the use of alternative funds.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Youth Services	2016	2020	Non-Homeless Special Needs	CDBG Target Area	Youth Services and Programming	CDBG: \$29,574	Public service activities other than Low/Moderate Income Housing Benefit: Folsom Cordova Community Partnership will benefit 120 individuals through youth mentoring services
2	Senior Services	2016	2020	Non-Homeless Special Needs	CDBG Target Area	Senior Services	CDBG:\$ 38,815	Public service activities other than Low/Moderate Income Housing Benefit: Meals on Wheels will benefit 150 individuals by providing food to seniors

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Housing Preservation and Code Enforcement	2016	2020	Affordable Housing Non-Housing Community Development	CDBG Target Area	Acquisition & Rehabilitation	CDBG: \$300,477	Homeowner Housing Rehabilitated: Rebuilding Together Sacramento will repair 15-20 housing units with its critical repair program Housing Code Benefit: The City's Code Enforcement Program will benefit 1,300 households through code enforcement; and 1,100 households will benefit from the Rental Housing Inspection Program
4	Homelessness Prevention	2016	2020	Affordable Housing Homeless Non-Homeless Special Needs	CDBG Target Area	Homeless Shelter/Housing Homelessness Prevention	CDBG: \$31,422	Public service activities for Low/Moderate Income Housing Benefit: Sacramento Self-Help Housing will benefit 450 households between its 3 programs
5	Public Infrastructure	2016	2020	Non-Housing Community Development	CDBG Target Area	Public Infrastructure Improvements	CDBG: \$100,000	Public facility or infrastructure activities other than Low/Moderate Income Housing Benefit: Public Works Sidewalk ADA Improvements will benefit approximately 2000 individuals

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)

Approximately 450 persons will be assisted through homeless housing and prevention services; an additional 15-20 housing units will be rehabilitated in the 2019-20 plan year. Additionally, 2,400 more households will receive habitability/maintenance assistance from code enforcement.

Goal Descriptions

1	Goal Name	Housing Preservation and Code Enforcement
	Goal Description	Emergency repairs to address health and safety issues, accessibility improvements, maintenance assistance Rental housing inspections and code enforcement in CDBG target areas
2	Goal Name	Senior Services
	Goal Description	Congregate and home-deliver meals for homebound seniors, other senior services
3	Goal Name	Youth Services
	Goal Description	After-school programming, youth mentoring, other services to assist at-risk youth
4	Goal Name	Homelessness Prevention
	Goal Description	Housing counseling, tenant-landlord mediation, housing placement services
5	Goal Name	Public Infrastructure
	Goal Description	Streetlights, ADA sidewalk improvements, traffic signals, crossing signals, crosswalks, ADA ramps to public right-of-way and public facilities, sewer/water/utility improvements

Projects

AP-35 Projects – 91.220(d)

Introduction

The City received \$616,119 in 2019-20 CDBG program funds. Project applications were entered and reviewed by an independent group. Each application was scored according to criteria that the City established as part of the Consolidated Plan process. Criteria included the organization’s capacity to successfully complete projects and programs, past project management performance, CDBG funding eligibility, how closely the project matched with the National Objectives laid out by HUD, and how thoroughly the projects addressed the community needs identified in the 2016–20 Consolidated Plan. Funding was allocated to the top three scoring projects as available. Please refer to Attachment B for a copy of the application scoring rubric, along with the final scores given to each applicant.

The City plans to continue funding for health and safety improvements to residents’ homes, and continue funding public services activities with its CDBG funding, as there are relatively few other funding sources available to finance these activities. Within public services, the City prioritized activities serving seniors and youth, fair housing support, and homelessness prevention efforts in the community.

The City received a higher allocation than outlined in its original estimated allocation of \$500,000. With the higher allocation of \$616,119, the City reallocated funding amounts for different projects based on pre-determined contingency standards that were originally outlined in the draft Annual Action Plan. For public service projects, the budgets for all proposed activities were proportionally increased from estimated funding levels to match actual allocation amounts. For housing preservation projects and public infrastructure projects, the City received additional funding, so the City’s three projects—Rental Housing Inspection, General Code Enforcement, and ADA Sidewalk Repair—received full funding at the amounts that the applicant had requested. Per the contingency language in the draft Annual Plan, an overage of \$75,477 went to Rebuilding Together Sacramento’s Critical Systems Repair Program, leaving the total funding for this project to be \$198,477.

Projects

#	Project Name
1	Housing Preservation Program
2	Public Services
3	Public Infrastructure
4	Planning and Administration

Table 6 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved

needs

Priorities are allocated first by need, second by the availability of sufficient resources to support a successful program or project, and third by the availability of local service providers to respond to the needs. The primary obstacle to addressing underserved needs is a shortage of resources, primarily funding.

The following projects are selected for funding:

AP-38 Project Summary

Project Summary Information

1	Project Name	HP-19 Housing Preservation Program
	Target Area	CDBG Target Area
	Goals Supported	Housing Preservation and Code Enforcement
	Needs Addressed	Acquisition & Rehabilitation
	Funding	CDBG: \$300,477
	Description	Rental housing inspections and code enforcement in CDBG target areas to find and correct code violations, and rehabilitation of low-income owner-occupied housing to prolong housing habitability.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 2,400 households in the low-income CDBG target area will receive code/rental housing inspections; 15-20 units will receive roof and critical systems repair assistance.
	Location Description	Rental housing inspection and code enforcement activities will be conducted in the CDBG target area. Roof repairs will be provided to low-income homeowners citywide.
	Planned Activities	<p>Rental Housing Inspection Program – Inspect rental units for health and safety violations. \$51,000</p> <p>Code Enforcement Program – General code enforcement to support the health and safety of the community. \$51,000</p> <p>Rebuilding Together Sacramento – Roof and critical repairs to low-income households. \$198,477</p>
Project Name	PS-19 Public Services	

2	Target Area	CDBG Target Area
	Goals Supported	Homelessness Prevention Senior Services Youth Services
	Needs Addressed	Homeless Shelter/Housing Homelessness Prevention Youth Services and Programming Senior Services
	Funding	CDBG: \$92,418
	Description	Public services for youth, seniors, and persons and households at risk of homelessness
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 270 low-income persons will benefit from youth and senior targeted public services and 450 households will benefit from rental housing-oriented public services.
	Location Description	Citywide

	Planned Activities	<p>Folsom Cordova Community Partnership: Group Mentoring Initiative – Provide youth support and improve community involvement through intensive one-on-one youth mentoring.</p> <p>\$29,574</p> <p>Meals on Wheels: Senior Nutrition Program – Take hot meals or frozen heat-and-serve meals to homebound seniors, and provide lunch to seniors at the Cordova Senior Center.</p> <p>\$38,815</p> <p>Sacramento Self-Help Housing: Housing Counseling – Provide housing counseling and support services to residents who are at risk of homelessness, or who are already homeless, to aid them in securing stable housing.</p> <p>\$14,787</p> <p>Sacramento Self-Help Housing: Renters Helpline – Respond to requests from Rancho Cordova residents who are in danger of becoming homeless due to conflicts with their landlord or property manager and are seeking assistance. Provide fair housing referrals for households potentially experiencing discrimination.</p> <p>\$9,242</p>
3	Project Name	PI-19 Public Infrastructure
	Target Area	CDBG Target Area
	Goals Supported	Non-Housing Community Development
	Needs Addressed	Public Infrastructure Improvements
	Funding	CDBG: \$100,000
	Description	Streetlights, ADA sidewalk improvements, traffic signals, crossing signals, crosswalks, ADA ramps to public right-of-way and public facilities, sewer/water/utility improvements
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 2,000 individuals will benefit from improved ADA access in the City.
	Location Description	Citywide
	Planned Activities	ADA Sidewalk Repair Program: Remove and replace damaged curbs, gutters, and sidewalks, and replace sidewalk ramps to meet current ADA standards throughout the city \$100,000
4	Project Name	PA-19 Planning and Administration
	Target Area	CDBG Target Area
	Goals Supported	Planning and Administration
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$123,224
	Description	General administration of the CDBG program, including all planning and reporting activities. Some fair housing services will also be provided.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Provide administration and support for all CDBG programs, including all planning and reporting activities.
	Location Description	Citywide

<p>Planned Activities</p>	<p>Provide general administration of the CDBG program, including all planning and reporting activities.</p> <p>Participate in Sacramento Regional Analysis of Impediments to Fair Housing Choice.</p> <p>Complete 2018–19 CAPER.</p> <p>Monitor all programs and projects.</p> <p>\$115,830</p> <p>Fair Housing Services: Provide fair housing services to residents by responding to inquiries of illegal housing discrimination and investigating discrimination complaints.</p> <p>\$7,393</p>
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AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Geographic distribution of activities is widely varied, but most take place in or near low- and moderate-income areas. As seen on the attached CDBG Target Area map (Attachment C), the CDBG target area is dispersed throughout the city, allowing for a spread of eligible activities. The specific location of an activity largely depends on the type of activity. Some of the City’s 2019-20 activities, such as the public services, are offered to residents throughout the entire city.

The Public Infrastructure Program, the Rental Housing Inspection Program, and the Code Enforcement activities funded by CDBG will take place in the city’s designated CDBG target areas. CDBG target areas are based on the percentage of low-income residents in any given U.S. Census block group. Block groups that are more than 50 percent low-income qualify as CDBG target areas. The green-shaded areas in the map are all more than 50 percent low-income, and many are more than 70 percent low-income. The investment of other public and private funds in these areas will provide a comprehensive approach to revitalization.

Geographic Distribution

Target Area	Percentage of Funds
CDBG Target Area	40

Table 7 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Three activities are prioritized in the CDBG target area: the ADA Sidewalk Improvement Project, Rental Housing Inspection Program, and the Code Enforcement Program. These activities use a geographic boundary to identify which areas are eligible for infrastructure repair and tracks the number of units inspected, new cases opened, violations cleared, and staff hours spent in addressing housing problems in the CDBG target area.

Discussion

The City of Rancho Cordova strives to make all of its programs and activities available to eligible low- and moderate-income residents regardless of gender, race, national origin, age, source of income, familial/marital status, religious affiliation, or disability. As a result, all public service programs, including senior services, youth services, and housing counseling, will be available to residents citywide. Significant additional funding will also be used in the low- and moderate-income areas, as needed, for capital projects and programs. Because much of the existing city is in the CDBG target area, providing capital infrastructure improvements and housing preservation services in the CDBG target area allows a significant portion of the city to receive improvements. Similar services are provided to neighborhoods outside the target area

and are funded via other funding sources.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City plans to use alternative funds for all of the affordable housing development projects currently in process. The City does not receive sufficient CDBG funds to validate using CDBG on the larger affordable housing development projects. The goals below reflect the annual capital improvement type assistance for the 2019-20 program year.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	15
Special-Needs	0
Total	15

Table 8 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	15
Acquisition of Existing Units	0
Total	15

Table 9 - One Year Goals for Affordable Housing by Support Type

Discussion

While the City does not operate any transitional housing facilities, it does cooperate with the County of Sacramento’s Continuum of Care. The City is also home to one of the larger transitional housing facilities in the area, located at the Mather Community Campus. The City’s plan for the 2019-20 program year is to continue cooperating and actively engaging the County of Sacramento in its attention to homelessness issues, including chronic homelessness and near homelessness.

In addition, Rebuilding Together Sacramento will be carrying out 15-20 rehabilitation projects for low-income residents in Rancho Cordova with urgent housing repair needs. The City also contracts with Sacramento Self-Help Housing to provide housing counseling and homelessness prevention to Rancho Cordova residents. Sacramento Self-Help Housing is accessible to Rancho Cordova residents via the internet, by telephone, and by walk-in appointment.

AP-60 Public Housing – 91.220(h)

Introduction

While some residents in the city may live in Section 8 properties or use Housing Choice Vouchers (formerly Section 8), these programs are managed by the local public housing authority, Sacramento Housing and Redevelopment Agency (SHRA).

Actions planned during the next year to address the needs to public housing

SHRA operates independently of the City of Rancho Cordova and is a CDBG, HOME, and ESG entitlement, and will address its plans to meet the needs for public housing in its next Consolidated Plan.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

While the City of Rancho Cordova is dedicated to increasing community outreach and involving neighborhoods in the decision-making process, the City does not plan to participate in any activities to increase resident involvement in SHRA-owned and -operated public housing unless specifically asked to by SHRA. SHRA does have resident involvement goals and does outreach to improve resident involvement.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

SHRA has a Satisfactory Participation Score with HUD.

Discussion

While the City does not operate any public housing, staff works with SHRA to help address regional housing issues, including working on a regional Analysis of Impediments to Fair Housing Choice, which is scheduled to be completed in fall of 2019.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City's strategy related to the needs of homeless people, those at risk of homelessness, and other special needs populations involves funding a variety of supportive services offered to Rancho Cordova residents. Rancho Cordova is home to the Mather Community Campus, a major supportive housing facility for formerly homeless individuals, but all of the City's resources have very limited capacity. As identified in the 2016–20 Consolidated Plan, the City's goal is to encourage a system of collaborative supportive services, located in Rancho Cordova for better accessibility by residents. The City has sought additional funding for programs and services aimed directly at assisting its homeless and special needs populations, as levels of CDBG funding appear to be in decline.

In December 2018, the City declared a sheltering crisis in an attempt to secure funding from Sacramento County's Homeless Emergency Aid Program (HEAP) state funds. Approximately \$13 million was allocated from the State to Sacramento County. The County will be providing services to homeless populations regionally, including Rancho Cordova homeless populations, through a flexible housing program. This program will be accessed by Rancho Cordova homeless residents through referrals provided by the City's Homeless Outreach Navigator.

In addition to these funds, the City has assembled the Homeless Outreach Team (HOT), whose main priorities are to assist homeless individuals by locating needed services. One team member, the Homeless Navigator, specifically assists individuals with locating services related to housing resources, mental and physical health programs, and drug and alcohol abuse counseling. HOT also addresses panhandlers and trespassers, performs abandoned shopping cart retrieval, and continues homeless camp cleanups at a rate of approximately 3-5 camps per week. The team consists of two police officers, one code enforcement officer, the Homeless Navigator, and two cleanup personnel.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City's strategy related to the needs of homeless people, those at risk of homelessness, and other special needs populations involves funding a variety of supportive services offered locally or regionally to Rancho Cordova residents. The City is currently participating in a Homeless Navigator program intended to help link homeless persons with services and shelter. Homeless outreach navigators work directly with individuals experiencing homelessness. In addition, outreach teams collaborate and share expertise and information to ensure that each client is receiving the services they need and being assisted toward

housing.

Rancho Cordova is home to the Mather Community Campus, a major supportive housing facility for formerly homeless individuals, but all of the City's resources have very limited capacity. As identified in the 2016–20 Consolidated Plan, the City's goal is to encourage a system of collaborative supportive services, located in Rancho Cordova for better accessibility by residents. The City is seeking additional funding for programs and services aimed directly at assisting its homeless and special needs populations, as levels of CDBG funding appear to be in decline. For the 2019-20 program year, programs aimed at homeless and other special needs populations include:

- Homeless and family assistance to locate temporary or permanent housing, provided by Sacramento Self-Help Housing.
- Sacramento Self-Help Housing also provides counseling and housing referrals to homeless and near-homeless individuals and households. With funding, the organization plans to continue operating at the Rancho Cordova Neighborhood Center, the city's primary low-income service center. In addition to providing counseling services, the organization will continue to offer tenant-landlord counseling, case management, and fair housing referrals.
- Senior services, provided by Meals on Wheels.
- Youth services, provided by the Folsom Cordova Community Partnership.

Addressing the emergency shelter and transitional housing needs of homeless persons

While the City does not operate any transitional housing facilities, it does cooperate with the County of Sacramento's Continuum of Care. The City's plan for the 2019-20 program year is to continue cooperating and actively engaging the County of Sacramento in its attention to homelessness issues, including chronic homelessness and near homelessness. The City of Rancho Cordova also contracts with Sacramento Self-Help Housing to provide housing counseling and homelessness prevention to Rancho Cordova residents. Sacramento Self-Help Housing is accessible to Rancho Cordova residents via the internet, by telephone, and by walk-in appointment.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City, in collaboration with Mather Veterans Hospital, Veterans Resource Centers of America,

Sacramento County, and Mercy Housing California, is actively pursuing the development of the Mather Veterans Village project, which has been partially completed. Also, the City's adopted Housing Element identifies a specific policy to remove potential constraints to housing for persons with disabilities:

- H.3.3 – Provide housing for the special needs populations, including housing accessible for persons with disabilities (including veterans as a primary target group), large households, homeless individuals, and single-parent households.

These programs have been used to help low- and moderate-income disabled homeowners address health and safety issues and to improve accessibility in their homes.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

While there are several constraints to meeting the needs of target-income residents, the primary obstacle is the lack of available resources for services within the city's boundaries. Many services are located in the City of Sacramento or Sacramento County unincorporated areas, which are not convenient for the residents of Rancho Cordova. Additionally, local services often do not have sufficient capacity to meet current needs, and the City does not have sufficient resources to help the local service providers build that capacity.

The City plans to use its CDBG funds to promote the local provision of services for low- and moderate-income residents in Rancho Cordova. Furthermore, the City will encourage area service providers to offer services in the community. In the 2019-20 program year, several organizations (including Sacramento Self-Help Housing, Cordova Neighborhood Church, and Folsom Cordova Community Partnership) are expected to provide services in Rancho Cordova.

Additionally, Sacramento Self-Help Housing provides counseling and housing referrals to homeless and near-homeless individuals and households. With funding, the organization plans to continue operating at the Rancho Cordova Neighborhood Center, the city's primary low-income service center. In addition to providing counseling services, the organization will continue to offer tenant-landlord counseling, case management, and fair housing referrals.

Discussion

The City works closely with partners to address as many housing and homeless needs as possible with existing resources, and staff works to develop new partnerships and opportunities for additional funding

whenever possible.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

While there are several constraints to meeting the needs of target-income residents, the primary obstacle is the lack of available resources for services within the city's boundaries. Many services are located in the City of Sacramento or Sacramento County unincorporated areas, which are not convenient for the residents of Rancho Cordova. Additionally, local services often do not have sufficient capacity to meet current needs, and the City does not have sufficient resources to help the local service providers build that capacity.

The City plans to use its CDBG funds to promote the local provision of services for low- and moderate-income residents in Rancho Cordova. Furthermore, the City will encourage area service providers to offer services in the community. In the 2019-20 program year, several organizations (including Sacramento Self-Help Housing, Meal on Wheels, and Folsom Cordova Community Partnership) are expected to provide services in Rancho Cordova.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City is undertaking a number of actions to reduce potential barriers and constraints to affordable housing and housing for special needs populations. These actions include identifying funds in support of affordable housing development and offering fee reductions, regulatory incentives, density incentives, and the operation of a home rehabilitation and repair program, as well as several other options. These also include the actions and policies, which can be found in detail in the City's 2013–2021 Housing Element.

Discussion:

The City's 2013–2021 Housing Element includes a thorough analysis of governmental and regulatory barriers to affordable housing. The City has been aggressive in pursuing affordable housing development opportunities and has mitigated or eliminated almost all regulatory barriers as effectively as possible.

AP-85 Other Actions – 91.220(k)

Introduction:

The Community Development Department will be responsible for the management, implementation, and monitoring of the Consolidated Plan documents, including the Action Plan.

City staff will administer the programs and activities funded with CDBG funds. These staff members will work with the individual City departments, such as Public Works, as well as partner districts, such as the Folsom Cordova Unified School District, to develop procedures and coordinate the administration of programs that will be carried out by these departments and districts. Designated staff will also work closely with the providers of CDBG-funded services and programs that are not carried out by the City.

While there are several constraints to meeting the needs of target-income residents, the primary obstacle is the lack of available resources for services within the city's boundaries.

Actions planned to address obstacles to meeting underserved needs

The City will continue its work with neighboring jurisdictions, such as the County of Sacramento, City of Sacramento, City of Citrus Heights, and City of Elk Grove, and agencies such as the SHRA and the Sacramento Area Council of Governments, to address the regional issues that affect the needs of target-income persons and special needs populations. The goal in this effort is to reduce the burden of providing services within each jurisdiction with CDBG funding. The City intends to work directly with service providers and local, state, and federal agencies (e.g., HUD and the California Department of Housing and Community Development).

The City also plans to use its CDBG funds to promote the local provision of services for low- and moderate-income residents in Rancho Cordova. Furthermore, the City will encourage area service providers to offer services in the community. In the 2019-20 program year, several organizations (including Sacramento Self-Help Housing, Meals on Wheels, and Folsom Cordova Community Partnership) are expected to provide services in Rancho Cordova.

Actions planned to foster and maintain affordable housing

There are ten public housing single-family homes or apartment complexes that include some of the 747 affordable housing units in Rancho Cordova. Most of these units are administered by the SHRA, which serves as the public housing authority for Sacramento County. The City of Rancho Cordova does not have its own local housing authority. Resident initiatives are handled directly by SHRA. The remainder of the affordable housing units are operated by various non-profits. The most prominent of these is Volunteers of America, which operates the Mather Community Campus transitional housing program, and Mercy Housing, which will operate the 100 units of permanent supportive housing at the Mather Veterans

Village.

Actions planned to reduce lead-based paint hazards

The City complies with the Residential Lead-Based Paint Hazard Reduction Act of 1992 as implemented in 24 CFR 35 Subpart B. Compliance includes the following strategies:

Housing Rehabilitation: All housing rehabilitation activities funded under this plan will assess lead hazard risk before proceeding, including the planned Emergency Repair Grant Program. This applies to any work on structures constructed prior to January 1, 1978. The work will comply with the appropriate level of protection indicated in 24 CFR 35.100.

All work on homes constructed prior to January 1, 1978, will have a lead hazard risk assessment conducted as described in 24 CFR 35.110.

At the completion of any prescribed lead hazard reduction activities, a clearance examination is required as described in 24 CFR 35.110.

Actions planned to reduce the number of poverty-level families

The City's anti-poverty strategy is based on revitalizing Rancho Cordova's existing housing stock to provide safe and decent places to live, and on supporting the services of social services agencies that promote income and housing stability. In addition, the City's strategy includes supportive services for target-income residents, including senior and youth services.

In the 2019-20 program year, the City plans the following anti-poverty programs:

- Senior nutrition programs, such as offered by Meals on Wheels.
- Housing crisis intervention services, provided by Sacramento Self-Help Housing.
- Homeless prevention services, provided by Sacramento Self-Help Housing and the processes set out in Sacramento County's Continuum of Care program.
- Youth services aimed at fostering community involvement and increasing post-secondary education opportunities for low- and moderate-income youth.

Actions planned to develop institutional structure

The City of Rancho Cordova has developed a monitoring system to ensure that the activities carried out in furtherance of the Action Plan are done so in a timely manner in accordance with the federal monitoring requirements of 24 CFR 570.501 and 2 CFR 200 and all other applicable laws, regulations, policies, and

sound management and accounting practices. The objectives of the monitoring plan are described in more detail in the Consolidated Plan.

The City's Community Development Department will be responsible for the management, implementation, and monitoring of the Consolidated Plan documents, including the Action Plan.

City staff will administer the programs and activities funded with CDBG funds. These staff members will work with the individual City divisions, such as Public Works, as well as partner districts, such as Folsom Cordova Unified School District, to develop procedures and coordinate the administration of programs that will be carried out by these divisions. Designated staff will also work closely with the providers of CDBG-funded services and programs that are not carried out by the City.

Actions planned to enhance coordination between public and private housing and social service agencies

In August 2017, HUD placed the Assessment of Fair Housing (AFH) process on a temporary hold and advised agencies to complete an Analysis of Impediments to Fair Housing Choice (AI) in the interim. The Sacramento Valley Fair Housing Collaborative team, which includes the cities of Rancho Cordova, Citrus Heights, Elk Grove, Sacramento, Davis, Galt, Roseville, Rocklin, Isleton, West Sacramento, Woodland, Folsom, and the Housing Authorities of Sacramento and Yolo Counties, agreed to continue to pursue a regional AI. To date, the regional surveying portion of the AI has been completed, and the City and consortia are currently conducting targeted community outreach.

The AI will be utilized by each Participating Agency for their respective Consolidated and Annual Action Plans, and for the SHRA's Public Housing Authority and Capital Fund Plans. The City entered into a Memorandum of Understanding with the SHRA, the City of Citrus Heights, and the City of Elk Grove for cost-sharing the fees to conduct an AFH.

Discussion:

The City will continue its work with neighboring jurisdictions, such as the County of Sacramento, City of Sacramento, City of Citrus Heights, and City of Elk Grove, and agencies such as the SHRA and the Sacramento Area Council of Governments, to address the regional issues that affect the needs of target-income persons and special needs populations. The goal in this effort is to reduce the burden of providing services within each jurisdiction with CDBG funding. The City also intends to work directly with service providers and local, state, and federal agencies (e.g., HUD and the California Department of Housing and Community Development).

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The City does not expect to receive any program income in the 2019-20 program year, nor does the City have any plans to participate in the section 108 program. The City does not have any outstanding section 108 loans, and plans to fully obligate all of its CDBG funding available in the 2019-20 year.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 60% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

The City will continue to work to make the most efficient and effective use of CDBG funds to ensure that the benefit to the community, and particularly to low- and moderate-income households, is realized.

ATTACHMENT A: CITIZEN PARTICIPATION DOCUMENTS

Notice of NOFA Workshop:

City of Rancho Cordova Notice of Funding Availability

FY 2019-2020 Community Development Block Grant Funds

The City of Rancho Cordova Community Development Block Grant (CDBG) program is now accepting applications for CDBG **capital funding**. The City anticipates approximately \$400,000 in capital funding from the 2019-2020 allocation. Apart from responding to stated City priorities, special attention in the ranking of applications will be given to the demonstrated capacity of an applicant to administer its contractual obligations, experience administering CDBG funds, and leveraging other funds required for the completion of the proposed activity.

Eligible organizations include non-profits and local government entities. Successful applications will address the housing and community development needs presented in the City of Rancho Cordova's 2016-2020 Consolidated Plan (<http://www.cityofranhocordova.org/home/showdocument?id=11411>) and must meet the qualifications outlined in this notice.

If you are interested in submitting a proposal for considerations you must complete an application and submit it with all the required documentation by Monday, February 15 at 5pm to Stefan Heisler (contact information below). Applications can be obtained on the City's website at <https://www.cityofranhocordova.org/government/community-development/neighborhood-planning-projects/community-development-block-grant>.

The City will host a Technical Workshop on the application process and cover eligibility questions, on Thursday, January 31 from 5-6pm in the Community Board Room located at City Hall.

If you are considering submitting an application for funding and have not previously received CDBG funding, please contact Stefan Heisler, at (916) 851-8757 for assistance in determining eligibility. Public input on CDBG priorities and programs may be submitted to:

Stefan Heisler
Rancho Cordova City Hall
2729 Prospect Park Drive
Rancho Cordova, CA 95670
(916) 851-8757
sheisler@cityofranhocordova.org

The release of this notice is part of the City's public notice requirements for the City to provide information on its activities to the public and to provide the public an opportunity to review and comment on those City activities.

Thank you for your interest in the CDBG program!

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Department at (916) 851-8720. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Printed in the Grapevine Independent on January 25, 2019.

ATTACHMENT A: CITIZEN PARTICIPATION DOCUMENTS

Legal Notice of 30-day Review:

LEGAL NOTICE

2019-20 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) NOTICE OF 30-DAY PUBLIC REVIEW AND COMMENT PERIOD FOR THE 2019-20 DRAFT ANNUAL ACTION PLAN

NOTICE IS HEREBY GIVEN that a 30-day public review and comment period for the 2019-20 Draft Annual Action Plan will commence on February 28, 2019 and will continue until March 29, 2019. The City is estimating that Rancho Cordova will receive approximately \$500,000 in CDBG funds for 2019-20.

The CDBG program provides funding for activities that benefit low-income persons, eliminate slum or blight, or serve an urgent need. Eligible activities include property acquisition, public improvements, housing rehabilitation, economic development, and public services.

As a recipient of Community Development Block Grant (CDBG) funding, the City has developed an Action Plan that describes the activities proposed to be funded in 2019-20. The Annual Action Plan generally describes how the City will utilize program funds for eligible activities during the fiscal year. The Annual Action Plan can be amended as needed to reallocate funds to housing and community development activities.

2019-20 Annual Action Plan documents will be made available to the public for at least 30 days before adoption by the City Council. The documents will be released on February 28, 2019 for public review and comment, and will be available at City Hall and the City's Community Development website at www.cityofranchocordova.org/government/community-development/neighborhood-planning-projects/community-development-block-grant

The purpose of this public review will be to give citizens an opportunity to make their comments known regarding community needs and potential activities to be funded under the CDBG Program. If you would like to contact the city for more information, please call (916) 851-8700. In addition, information is available for review at Rancho Cordova City Hall (2729 Prospect Park Drive, Rancho Cordova, CA 95670) between the hours of 8:00 a.m. and 5:00 p.m. on weekdays.

Thank you for your interest in the CDBG program.

NOTICE REGARDING CHALLENGES TO DECISIONS

Pursuant to all applicable laws and regulations, including without limitation, California Government Code Section 65009 and/or California Public Resources Code Section 21177, if you wish to challenge in court any of the above decisions (regarding planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the city at, or prior to, this public hearing.

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Department at (916) 851-8720. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

ATTACHMENT A: CITIZEN PARTICIPATION DOCUMENTS

Notice of Public Hearing:

City of Rancho Cordova Notice of Public Hearing

NOTICE is hereby given that on **Monday, April 15, 2019**, at **5:30 p.m.**, or as soon thereafter as the matter may be heard, the City Council of the City of Rancho Cordova will hold a Public Hearing at the **Rancho Cordova City Hall, located at 2729 Prospect Park Drive, Rancho Cordova**, to consider the following:

APPROVAL OF THE ANNUAL ACTION PLAN FOR THE 2019-2020 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) Program Year

The purpose of this public hearing is:

The community is invited to attend and comment on the approval of the 2019-20 Action Plan (AAP). This is a document that provides an estimated CDBG funding amount received from HUD, anticipated program allocations for these funds, and an overview of priority goals to be addressed in the 2019-2020 CDBG program year. Public comment will be accepted at this hearing for anyone who wishes to comment on the Annual Action Plan

CDBG is a federal grant program run by the U.S. Department of Housing and Urban Development that provides communities with funds for infrastructure, neighborhood improvements, and other community planning and development programs. The grant also helps the City to fund needed services in the community, including programs for seniors and disadvantaged youth.

The 2019-20 Action Plan describes the programs and activities proposed to be funded by the grant during the 2019-20 program year. The City estimates it will receive approximately \$500,000 in CDBG funding for the program year. The release of this notice is part of the City's activities to fulfill citizen participation requirements. Federal regulations require localities to provide the public with reasonable access to CDBG documents.

The 2019-20 Action Plan is available for public review at Rancho Cordova City Hall at 2729 Prospect Park Drive and on our website at www.cityofranhocordova.org. Copies will be made available upon request and are free of charge. Written comments and any questions regarding this matter may be directed to:

Stefan Heisler
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670
(916) 851-8757

The City of Rancho Cordova encourages interested parties to attend public meetings and comment on the issues being discussed. If you wish to provide testimony and are unable to attend the meeting, written comments that are delivered to the City Clerk's office prior to the time of the hearing will be made a part of the public record. Questions regarding this matter should be directed to the **City of Rancho Cordova Community Development Department at (916) 851-8750**.

ATTACHMENT A: CITIZEN PARTICIPATION DOCUMENTS

NOTICE REGARDING CHALLENGES TO DECISIONS

Pursuant to all applicable laws and regulations, including without limitation, California Government Code Section 65009 and/or California Public Resources Code Section 21177, if you wish to challenge in court any of the above decisions (regarding planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the city at, or prior to, this public hearing.

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Department at (916) 851-8720. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Printed in the Grapevine Independent on **March 29, 2019**

CITY OF RANCHO CORDOVA

RESOLUTION NO. 31-2019

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA, STATE OF CALIFORNIA, APPROVING AND ADOPTING THE 2019-2020 COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN, AND AUTHORIZING THE CITY MANAGER TO SUBMIT THE 2019-2020 CDBG ACTION PLAN TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

WHEREAS, the Community Development Block Grant (CDBG) Program, authorized pursuant to Title 1 of the Housing and Community Development Act of 1974, as amended (Act), requires that entitlement jurisdictions provide for the issuance of funds in order to attain the objective of providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low- and moderate-income; and

WHEREAS, there has been presented to, and reviewed by this City Council, the 2019-2020 CDBG Annual Action Plan (Action Plan), which describes programs to be funded, in compliance with the goals and objectives of the 2016-2020 Consolidated Plan; and

WHEREAS, there has been presented to, and reviewed by this City Council, certifications to the U.S. Department of Housing and Urban Development (HUD), including those regarding affirmatively furthering fair housing, anti-displacement and relocation requirements, drug free workplace requirements, anti-lobbying rules, authority of jurisdiction, consistency with strategic plan, compliance with citizen participation obligations, consistency with the 2016-2020 Consolidated Plan, eligible use of funds, prohibition of excessive force, compliance with anti-discrimination laws, and lead-based paint; and

WHEREAS, the Action Plan, and a notice of the 30-day public comment period, have been published for citizen comment prior to forwarding the documents to City Council for approval; and

WHEREAS, the City is expecting notification of an 2019-2020 CDBG allocation in the amount of approximately \$500,000 from HUD, and is awaiting the annual application form (Standard Form 424); and

WHEREAS, the City Council held a public hearings on March 18, 2019 to provide an opportunity for the public to comment on the information provided in the 2019-2020 Annual Action Plan.

NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA

1. Approves the adoption of the Resolution which approves:
 - a. The 2019-2020 CDBG Annual Action Plan, which will serve as the CDBG budget from July 1, 2019 through June 30, 2020 (FY 2019-20);
 - b. Certifications required by HUD that state the City of Rancho Cordova will continue to conduct its activities in accordance with applicable statutes and regulations governing the CDBG program.
2. Authorizes the City Manager, or his designee, upon notification of the City's official 2019-2020 CDBG entitlement allocation, to update the budget of the 2019-2020 CDBG Annual

Action Plan, execute and submit to HUD the Application, Certifications, and all documents, including the Action Plan and SF 424, that are required to receive CDBG funding, for and on behalf of the City of Rancho Cordova, and to make minor changes to those documents where necessary, in accordance with the City's Citizen Participation Plan.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 15th day of April, 2019 by the following vote:

AYES: Budge, Gatewood, Sander Terry, McGarvey.

NOES: None.

ABSENT: None.

ABSTAIN: None.


Robert J. McGarvey, Mayor

ATTEST:


Stacy Leitner, City Clerk

ATTACHMENT B: 2019-2020 CDBG Application Rating Tool and Final Scores

Applicant:	
Proposed Project:	(i.e. Food for seniors)
Total Points Earned:	_____ out of 30 points
Scorer Name:	

Threshold Rating

Staff:	
Y / N	Activity is eligible under CDBG
Y / N	Activity meets one National Objective
Y / N	For public services, the service is new or an expansion of existing service above that which has been previously provided by the City from state/local funds
Y / N	Applicant submitted a complete application (all questions filled out and attachments)
Y / N	Applicant meets all of the threshold criteria above. If so, continue scoring.

Application Rating

Rating	Scale is 1- 5 (1 is the lowest score; 5 is the highest)
	1. In regard to the HUD objective that is addressed by the proposed project: on a scale of 1-5, how closely does this project's goal(s) address this objective?
	2. On a scale of 1-5, how much of a priority is it for the City to implement this program in relation to current city objectives/goals?
	3. On a scale of 1-5, given City Staff's current capacity, how much of a priority is this project in occupying staff capacity?
	4. On a scale of 1-5, how capable is this organization in managing federal and/or state grants and completing the proposed project within the program year?
	5. On a Scale of 1-5, how closely does this project meet the priority views/ goals of the City's residents?
	6. On a scale of 1-5, how likely is this project to benefit the projected number of target beneficiaries?

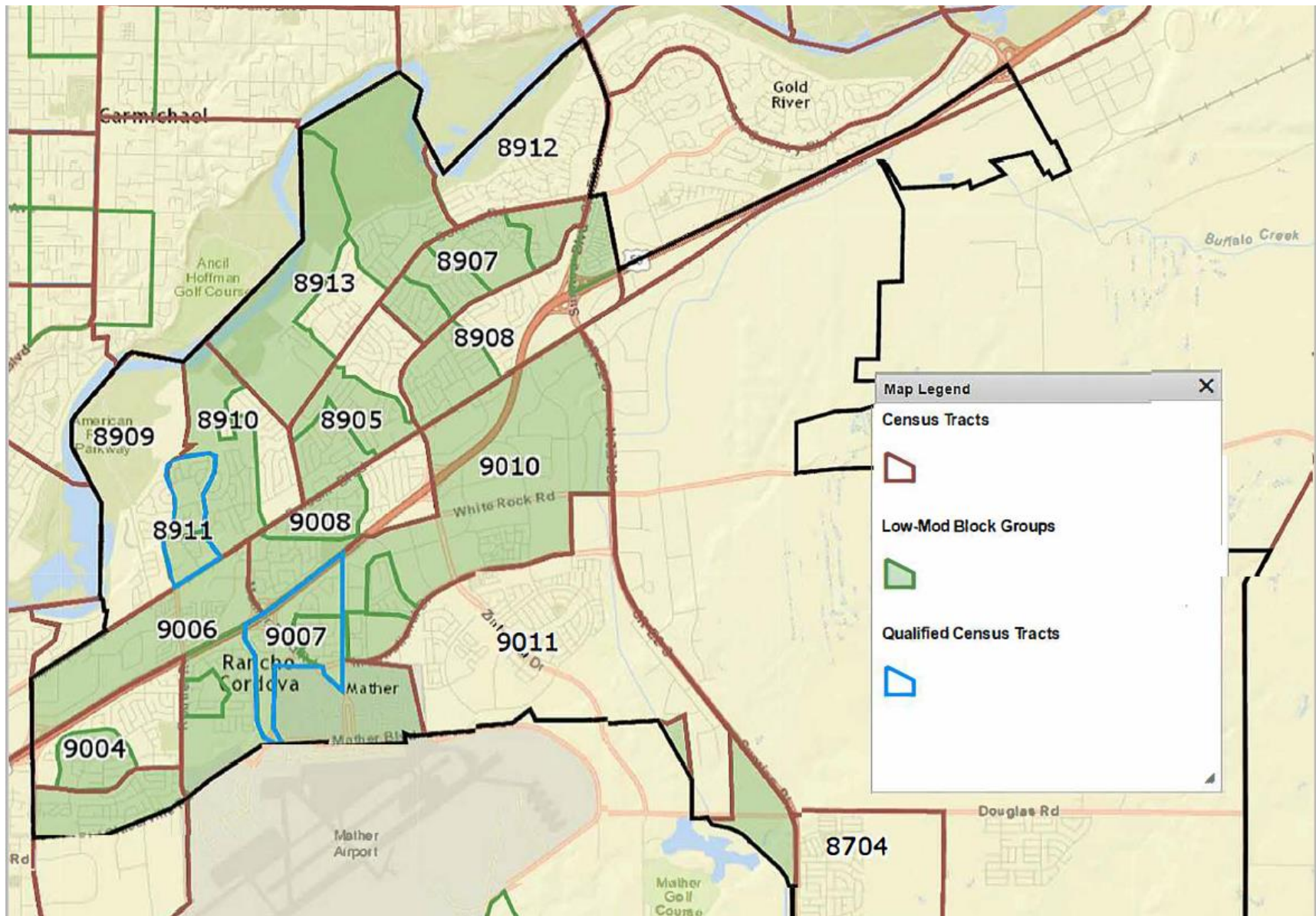
GRAND TOTAL: _____ (Max. 30 pts.)

ATTACHMENT B: 2019-2020 CDBG Application Rating Tool and Final Scores

2019-20 CDBG Application Scores and amount Summary:

Organization	Project Description	Request	Application Score	Staff Recommended Allocation
City of Rancho Cordova	Rental Housing Inspection Program	\$51,000	28/30	\$51,000
City of Rancho Cordova	General Code Enforcement	\$51,000	28/30	\$51,000
Sacramento Self-Help Housing	(Social Services) Fair housing services and hotline	\$15,451	27/30	\$14,500
Rebuilding Sacramento Together	Repairs to homes	\$200,000	26/30	\$123,000
City of Rancho Cordova	Public Works: ADA Sidewalk Improvements	\$100,000	25/30	\$100,000
		TOTAL: \$417,451		TOTAL: \$339,500

ATTACHMENT C: CDBG TARGET AREA MAP



ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

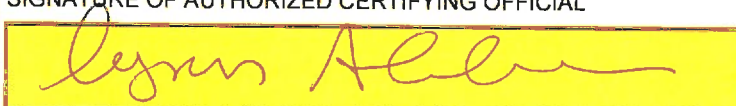
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE City Manager
APPLICANT ORGANIZATION City of Rancho Cordova	DATE SUBMITTED 6/13/2019

Application for Federal Assistance SF-424

* 1. Type of Submission:

- Preapplication
 Application
 Changed/Corrected Application

* 2. Type of Application:

- New
 Continuation
 Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

4. Applicant Identifier:

B-18-MC-06-0063

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

City of Rancho Cordova

* b. Employer/Taxpayer Identification Number (EIN/TIN):

80-0058934

* c. Organizational DUNS:

1427968090000

d. Address:

* Street1:

2729 Prospect Park Dr.

Street2:

* City:

Rancho Cordova

County/Parish:

* State:

CA: California

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

95670-95742

e. Organizational Unit:

Department Name:

Community Development

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

* First Name:

Stefan

Middle Name:

* Last Name:

Heisler

Suffix:

Title:

Housing Revitalization Analyst

Organizational Affiliation:

* Telephone Number:

916 851 8700

Fax Number:

* Email:

sheisler@cityofranhocordova.org

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

United States Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-218

CFDA Title:

Community Development Block Grant

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Code Enforcement
Rental Housing Inspection
Public Services (Youth, Senior, Homeless)
Public Facilities Improvements

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="616,119.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="616,119.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.


Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

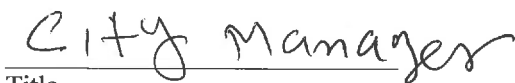
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.


Signature of Authorized Official Date


Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Lynne Allen 6/3/19
Signature of Authorized Official Date

City Manager
Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

Signature of Authorized Official

Date

Title



Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Signature of Authorized Official

Date

Title



Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Signature of Authorized Official

Date

Title

M/A

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

Signature of Authorized Official

Date

Title



APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

