



Form B - SSHCP Application Form

FOR OFFICE USE ONLY

SSHCP Application Number: _____

Planning Control number: _____

The application package has been accepted for processing _____ Staff Initial _____ Date

***NOTE: DO NOT FILL OUT THIS FORM UNLESS DIRECTED TO DO SO BY CITY STAFF**

Part I. General Information

Project Name: _____ **Date:** _____

This application will be submitted to the local land use agency that has jurisdiction over your project (i.e. Sacramento County, Rancho Cordova, or Galt). If none of the above land use agencies have jurisdiction over your project, then the application will be submitted to the South Sacramento Conservation Agency. Additional pages are required as indicated below. Specific application requirements are detailed on the Application Instructions and Checklist.

Application Instructions:

All of the items listed on the application checklist must be provided unless directed otherwise by City Staff. Check the applicable boxes on the checklist to indicate that the required material is included with your application and complies with applicable standards. If you have questions regarding the submittal requirements please contact the Planning Department.

Advisories:

- Please be advised that if this application checklist is not signed your application will be rejected.
- Please be advised that submittals with insufficient information will be considered incomplete and will be rejected.

By signing below you acknowledge that the submitted application contains the required information and that the application is complete

Applicant Signature

Print Name

Date

Agent Signature

Print Name

Date

Part II. Application Requirements

Application	<input type="checkbox"/> <u>Signed application checklist</u> <input type="checkbox"/> <u>General Application</u> (complete with property owners signature) <input type="checkbox"/> <u>Project Description</u> (see page 4) <input type="checkbox"/> <u>Site Plan</u> <ul style="list-style-type: none"> ▪ Title, address, and assessor parcel number of the property; ▪ All property lines and easements (existing and proposed); ▪ All existing and ultimate public right-of-ways; ▪ All existing and/or proposed structures; ▪ All site dimensions including parking lot planters, walks, etc.; ▪ Location, species and size of all existing trees (indicate trees to be removed); ▪ All fences or walls including height; ▪ All loading and storage facilities, utilities, trash enclosures, transformers, etc.; ▪ A statement regarding the proposed floor area, site area, parking ratios, employee counts where applicable, and zoning classification; ▪ A list of all service providers (water, sewer, school/park district, etc.); ▪ Floodplain designation and finished floor elevation (if applicable) <input type="checkbox"/> <u>Vicinity Map (Required)</u> : Project plan illustrating the exact location of the project site overlaid on an aerial photograph at a scale no smaller than 1 inch equals 100 feet (a scaling ratio of 1:1,200) showing the location, width, depth, and length of all existing and proposed activities, including structures, roads, stormwater facilities, sewage treatment, installations, stockpiling areas, borrow sites and location of avoidance areas or on-site Preserves, if applicable, within the project site. <input type="checkbox"/> <u>Impact to Waters Map (If Applicable)</u> : A map of at least 1:1,200 (1" = 100') detail of proposed permanent and/or temporary discharge into SSHCP aquatic land covers, including wetlands. <input type="checkbox"/> <u>Supplemental Applications Complete (If Required)</u>
Copies	<input type="checkbox"/> 3 Copies of each exhibit
Exhibits	<input type="checkbox"/> Size 24" x 36", folded individually to 8 ½" x 11" <input type="checkbox"/> Submit one reduction of each exhibit 8 ½" x 11" <p style="text-align: center;">*See following pages for exhibit-specific requirements*</p>
Electronic Format	<input type="checkbox"/> All files should be in PDF form and uploaded separately on a CD or a thumb drive

Part III. Applicants Information

Contact Information

Indicate Billing Party in check box below

↓	<input type="checkbox"/>	Applicant	Name:	Organization:	
	<input type="checkbox"/>	Project Agent	Address:	City:	
			State/Zip:	Email:	Phone:
	<input type="checkbox"/>	Other	Name:	Organization:	
			Address:	City:	
			State/Zip:	Email:	Phone:

Biologist
 Developer
 Other _____

<input type="checkbox"/>	Other	Name:	Organization:	
		Address:	City:	
		State/Zip:	Email:	Phone:

Biologist
 Developer
 Other _____

Part IV. Project Description

Project Name:		
Assessor's Parcel Number(s) ¹		
Site Address:	City:	Zipcode:
Section(s):	Township(s):	Range(s):
Latitude:	Longitude:	Gross Acres:
Existing Use of the Property:		
Is land dedication proposed to offset all or a portion of development fees?	Yes	No
Construction timeframe (provide approximate start and end dates):		

¹ Parcel numbers may be obtained from the Assessor's website at www.assessor.saccounty.net, by calling their office at (916) 875-0700, or by visiting in person at 3701 Power Inn Road, Suite 3000, Sacramento, CA.

Project Description (Required): Provide a written description of the proposed project including all proposed development/improvements. Development/Improvements include proposed building (e.g. homes, barns, commercial building, industrial complexes, detached buildings, etc.), proposed infrastructure (e.g. roadways, sidewalks, bridges, outfalls, septic systems, etc.), recreation areas (e.g. parks, trails, etc.), any areas of temporary impact such as staging, access and stockpile areas, locations of trenches for infrastructure, and any onsite preserves and required setbacks.

If SSHCP aquatic land covers, including wetlands and other waters, will be impacted, describe permanent and/or temporary fill and/or excavation activities including quantities in cubic yards. If linear SSHCP aquatic land covers (e.g., intermittent creeks) are proposed to be impacted, provide linear feet of temporary and/or permanent impacts as part of the project description.

Part V. Supporting Documentation Checklist

Please indicate which of the following materials are being submitted with this application.

- Wetland Delineation (If applicable)**: If SSHCP aquatic land cover types are present on the project site, then a wetland delineation and report will be prepared. When a U.S. Army Corps of Engineers (USACE)-verified and valid (i.e., non-expired) delineation for a project site already exists, that delineation can be used. Waters² (including wetlands) found to be present on site must be classified using the nomenclature system developed for the SSHCP (see Appendix E). The wetland delineation will follow the minimum standards set forth by the Sacramento District USACE and State Water Quality Control Board at the time of the delineation. The wetland delineation and report will map and quantify acreage and linear feet (as applicable) of all SSHCP aquatic land cover types on the project site.
- Plant Surveys (If applicable)**
- Biological Survey (If available)**
- Cultural Resources Survey (If applicable)**

The Agency will provide the Following

- Covered Activity Authorization Form (with calculated fees)**
- Land Cover Type Map**: The Agency will provide a map of land cover types for the project site based on the SSHCP land cover type criteria. This map will be generated using the SSHCP Land Cover Baseline Map and incorporating the results from a wetland delineation if aquatic resources are present on the project site. The land cover criteria and definitions can be found at: link and/or SSHCP reference. See Chapter 3, Biological Resources Setting, Table 3-1, SSHCP Land Cover Types within the Plan Area
- Avoidance and Minimization Measures**
- Determination of Environmentally Equivalent or Superior Alternative (DEESA) Form**
- Aquatic Resource Impact Permit (if applicable)**
- Modeled Species Habitat (If applicable)**: The Agency will provide a breakdown of modeled species habitats that occur on the Project site for the following species: Giant gartersnake, Western pond turtle, California Tiger Salamander, Western Spadefoot, Tricolored blackbird, Swainson's hawk, Greater sandhill crane, Western burrowing owl, Cooper's hawk, Loggerhead shrike, Northern harrier, White-tailed kite, Western red bat.

² As defined in 33 CFR 328 or 40 CFR 230.2(s), inclusive of applicable guidance to-date.

Part VI. Project Activities

Please answer the following questions about your project

1	Does your project exceed the size thresholds established by the State Water Resources Control Board (SWRCB)? see 2018 Table 3-3 Stormwater Quality Design Manual.pdf	Yes	No
2	Will your project result in ground disturbance or deposit of any materials?	Yes	No
3	Does your project require the use of construction vehicles?	Yes	No
4	Will equipment and/or fuel be stored on the project site?	Yes	No
5	Will your project use construction lighting?	Yes	No
6	Does the project include improvements to roadways?	Yes	No
7	Does the project include roadways that cross streams or rivers?	Yes	No
8	Does the project involve upgrades to or installation of new utilities?	Yes	No
Wetlands and Waters – if your project does not contain or is not within 100 feet of wetlands or waters skip questions 9-18			
9	Does your project contain any streams or minor tributaries, or is your project within 100 feet of a stream, creek or river?	Yes	No
10	Does the project include any portion of Laguna Creek?	Yes	No
11	Does the project include any portion of Elder, Frye, Gerber, Morrison, or Sun Creek or the Cordova Hills Central Paseo?	Yes	No
12	Does the project include a minor tributary?	Yes	No
13	Does the project temporarily re-route and/or dewater a stream, creek or drainage?	Yes	No
14	Does the project include temporary impacts to SSHCP aquatic land covers from fill and/or excavation activities?	Yes	No
15	Does the project include permanent impacts to SSHCP aquatic land covers that would result in a loss? The SSHCP Aquatic Resources Plan (ARP) defines loss as: “Aquatic resources that are permanently adversely affected by filling, flooding, excavation, or drainage because of the activity. Permanent adverse effects include permanent discharges of dredged or fill material that change an aquatic area to dry land, increase the bottom elevation of a waterbody, or change the use of a waterbody.”(Section 4.1 of the SSHCP ARP)	Yes	No
16	Does your project meet the definition of a “single and complete” project as defined in Section F of the January 6, 2017, Federal Register Notice for Issuance and Reissuance of Nationwide Permits; Final Rule (82 FR 1860)? A single and complete project total project proposed or accomplished by one owner/developer or partnership or other association of owners/developers. A single and complete project must have independent utility Please refer to: https://www.govinfo.gov/content/pkg/FR-2017-01-06/pdf/2016-31355.pdf	Yes	No

17	Does the project alter a stream, creek, or drainage by dewatering, re-routing, widening or deepening a stream channel?	Yes	No
18	Will your project establish or re-establish wetlands?	Yes	No
19	Does your project include adding wet concrete to SSHCP aquatic land cover types?	Yes	No
<p>Preserves – If your project does not contain or is adjacent to existing or planned preserves, then skip questions 20-31. For purposes of these questions, ‘preserve’ is a preserve identified under the SSHCP. For a map of current preserve areas, please see figure 7.2 of Chapter 7 of the SSHCP. Available at: https://www.southsachcp.com/uploads/4/8/8/9/48899225/chapter_7_conservationstrategy.pdf</p>			
20	Does your project include on-site preserves?	Yes	No
21	Is your project adjacent to existing or planned preserves?	Yes	No
22	Does your project include preserves that contain riparian, or natural aquatic resources?	Yes	No
23	Does your project include landscaping within preserve setbacks?	Yes	No
24	Does your project include roads, sidewalks, or other impermeable surfaces adjacent to existing or planned preserves?	Yes	No
25	Does your project include planned trails or facilities associated with trails (e.g., benches, trash receptacles, shade structures, fencing) within preserve setbacks? Preserve Setback: A setback of at least 50-feet established outward from the boundary of any existing and planned preserve within the UDA to reduce impacts that may result from adjacent urban development Covered Activities. The minimum 50-foot setback will remain in its natural state and function as a transition area between intensive development and preserves. See SSHCP Section 5.2.7, Covered Activities in Preserve Setbacks.	Yes	No
26	Does your project include planned firebreaks within preserve setbacks?	Yes	No
27	Does your project include stormwater control facilities within preserve setbacks?	Yes	No
28	Does your project include detention basins that will be placed within “Linkage Preserves”? Linkage Preserve: SSHCP preserves that are generally more linear-shaped landscape features that connect large habitat blocks (e.g., core and minor preserves) and are designed to provide for hydrological connectivity or dispersal and movement of species between preserve areas. See SSHCP Section 7.4.1.	Yes	No
29	Does your project include outdoor lighting?	Yes	No
30	Does your project propose to cut into, disrupt, or remove the hardpan within a preserve or preserve setback? Hardpan: A hardened, impervious layer of soil, such as clay.	Yes	No
31	Does the project include a wildlife crossing as identified in Figure 5-10 of the SSHCP? Available at https://www.southsachcp.com/uploads/4/8/8/9/48899225/chapter_5_coveredactivities.pdf Wildlife crossing: A physical structure specifically designed or retrofitted to facilitate undercrossing for target wildlife species.	Yes	No

Part VII. Conditions and Fees

Legal Authority and Consent to File Application

Fee Consent and Other Acknowledgements

An initial below indicates that you understand and agree to the item. If you do not understand an item please ask the intake planner for an explanation.

- _____ I understand that if the initial SSHCP Application Fee is a deposit, actual costs will be based on set hourly rates and actual **time and materials** used.
- _____ I understand that if actual costs exceed the amount of the deposit I will be billed for the additional costs based on **time and materials** used.
- _____ I hereby give permission to the County and its agents to conduct site inspections.
- _____ I agree not to alter the physical condition of the property during the processing of this application by removing trees, demolishing structures, altering streams, and/or grading or filling.
- _____ Applicant shall defend, indemnify and hold harmless the County and its agents. This indemnification obligation shall include, but not be limited to, damages, costs, expenses, attorney's fees, or expert witness costs that may be asserted by any person or entity, including the applicant, arising out of or in connection with the Authorization of SSHCP Covered Activities, including any claim for private attorney general fees claimed by or awarded to any party against the County, and shall also include the County's costs incurred in preparing the administrative record which are not paid by the petitioner. The County shall promptly notify the applicant of any claim, action or proceeding. Notwithstanding the foregoing, the County shall control the defense of any such claim, action or proceeding but the applicant may act in its own stead as the real party in interest in any such claim, action or proceeding.
- _____ I have checked the current Hazardous Waste and Substances Sites List pursuant to Government Code Section 65962.5(f). www.envirostor.dtsc.ca.gov/public/ The proposed project site is not included on the most recent list.
- _____ I understand that upon review of this application form, Avoidance and Minimization Measures and Fees applicable to the project will be identified and included in the Authorization for a Covered Activity. A complete list the SSHCP Conditions for Covered Activities can be found in Chapter 5 (Section 5.4) of the SSHCP, _____ or _____ are _____ available _____ at: https://www.southsachcp.com/uploads/4/8/8/9/48899225/chapter_5_coveredactivities.pdf