



**COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING & SAFETY DIVISION**

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Permit Information and Requirements for Structural Pest Control Operators

There are several repair operations frequently contracted by structural pest control operators that do not present problems of enough substance to warrant a permit inspection. This handout lists those repairs that do require a permit and those that do not. It must be recognized and understood that all repairs must be done in compliance with any applicable code requirements even though a permit may not be mandatory.

If a structural pest control operator engages in a job and finds additional damage to any major component of the structure, the operator must obtain a permit prior to finishing the work. The structural pest control operator will only perform such work as permitted by California State Contractor's License Law will allow. All other work will be performed by an appropriately licensed contractor.

Type of Work		Permit Req'd
Work In Substructure and Crawl Space:		
1. Installing pier post or pier block:		
	a. When installing pier blocks	YES
	b. When installing pier blocks (pre-cast piers; footing of at least 14" x 14" x 6" exists)	NO
2. Re-grading or excavating soil under a building:		
	a. When the above does not result in the undermining of perimeter foundations or interior pier footings.	NO
	b. When excavation is intended to create basements or cellars. Should be accompanied by pre-site inspections.	YES
3. Installing new wood or concrete steps in the basement		YES
4. Installing a concrete pad under existing wood steps to eliminate "earth-wood" contact, provided the rise and run are in compliance with the code		NO
5. Installing concrete retaining walls in the basement		YES
6. Removing Cellulose, Debris, Forms, etc.		NO
7. Reinforcing wood members under a building, when reinforcing a total of 10 sq. ft. or less		NO
8. Replacing wood members under a building, unless the extent of replacement is so minor as to make the permit process impractical		YES
9. Installing moisture barrier over sub-area soil		NO
10. Chemical treatments for termites or fungus		NO
Shower and Bathtub Repairs:		
1. Resealing existing shower or tub doors		NO
2. Installing new shower doors or tub doors, the new doors must comply with code requirements		NO
3. Installing new ceramic tile or marlite on shower or tub walls		NO
4. Replacing shower pan		YES
Floor Repairs:		
1. Replacing underlayment and installing a new floor covering		NO
2. Replacing sub-flooring, if replacing 10 sq. ft. or less, except where the floor is on a 2 nd story and the underside is soffited or otherwise enclosed		NO
3. Replacing pieces of hardwood flooring		NO
4. Replacing or patching doorsills, thresholds, jambs, etc.		NO
Foundations:		
1. Re-grading outside soil:		
	a. If it is possible to grade soil away from the foundation with a 1% slope	NO
	b. If the grade condition is such that proper clearance of soil to wood (6" vertically) cannot be accomplished by re-grading; BSD will determine permit requirements	YES
2. Installing concrete flashwall (curb)		YES
3. Installing, raising, or capping a concrete foundation. A pre-site inspection may also be required		YES

4.	Sealing cracks in a foundation	NO
Porch / Steps / Patio Repairs:		
1.	Porch seal-off (removing a portion of a concrete porch, removing earth fill to eliminate contact with wood framing, etc., and pouring new concrete); a termite shield is required	YES
2.	Installing a concrete base under existing wood steps that are in earth contact:	
	a. If it is possible to grade soil away from the foundation with a 1% slope	NO
	b. If the steps are enclosed	YES
	c. If replacing existing steps or stairs, new stairs are to meet minimum code for rise and run	YES
3.	Installing concrete pads or metal base under porch or patio posts	NO
4.	Replacing damaged wood for patio deck:	
	a. If replacement is limited to the deck boards or not more than 24' of joists and identical materials are used	NO
	b. If major structural alterations are to be done – new girders, piers, etc.	YES
5.	Replacing damaged wood at a balcony or second-story deck	YES
6.	Replacing damaged post at porch or patio:	
	a. If only a post is replaced	NO
	b. If a beam or header is replaced	YES
Ventilation:		
1.	Installing vent wells or area wells	NO
2.	Installing new vents for the substructure or attic space, replacing existing vents	NO
3.	Cutting through foundation for access; check with BSD prior to applying for permit	YES
Abutments:		
1.	Installing metal flashing between a wall and fences, gatepost, etc.	NO
2.	Repairing damaged meter box enclosures (check with BSD if wiring is to be changed, disconnected, or disturbed in any way)	NO
3.	Installing a concrete base under arches, wing walls, buttresses, etc.	YES
Attic Space:		
1.	Reinforcing partially damaged wood members in attics by nailing like-lumber adjacent	NO
2.	Replacing damaged wood in attics – may not require a permit if the damage is minor and if replaced with like material	YES
3.	Cutting access openings in attics – in most cases, a permit is not required if the access meets the code requirement for size and no structural bearing members are cut out to make the access	NO
Garages:		
1.	Repairing or replacing door jambs	NO
2.	Pouring a new garage slab	NO
Other:		
1.	Replacing damaged wood at roof eaves:	
	a. If the sheathing or fascia boards are exposed	NO
	b. If eaves are soffited	YES
	c. To replace rafter tails	YES
2.	Replacing or installing gutters or downspouts	NO
3.	Replacing damaged wood siding, if replacing <i>less than</i> 10% of total exterior wall area	NO
4.	Patching damaged wood siding	NO
5.	Patching small areas of broken stucco – holes, cracks, etc.	NO
6.	Replacing stucco after an area has been opened by the pest control operator	YES
7.	Replacing wood windows (sashes, stiles, etc.), provided there is no change in size or operability without approval	NO
8.	Repairing or replacing cabinets or countertops	NO
9.	Patching or replacing sheet rock or plaster:	
	a. For firewalls	YES
	b. Otherwise	NO
10.	Replacing interior finish such as wall paneling, baseboards, etc.	NO
11.	Painting	NO
12.	Replacing wall studs, headers, plates, etc.	YES