



COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING & SAFETY DIVISION

2729 Prospect Park Drive | Rancho Cordova, CA 95670

Phone: (916) 851-8760

PermitServices@CityofRanchoCordova.org

RE-ROOFING WORKSHEET

Job Address Permit Number

Building Use: Apartment / Condominium Commercial / Industrial SFD / Other Dwelling

Number of Squares (1 sq. = 100 sq. ft.): Number of Stories:

Access Instructions: Street Gated Other:

Existing Roofing: Built-up Composition Wood Shingle/Shake Tile Other:

Proposed Roofing: Built-up Composition Wood Shingle/Shake Tile Other:

Type of Preparation: Tear off Overlay Number of Existing Roofs (only 2 layers allowed):

Roof Pitch: Pitch >= 4:12 Pitch <= 4:12 (requires two (2) layers of 15# felt)

Roofing Material Fire Rating: Class A Class B Class C

Weight per Square of New Roofing Material: Structural Calculations: Attached N/A

Add'l Documentation: Testing Report (ICC, IAPMO) Manufacturers' Specs & Installation Instructions

Additional work needed:

Cost Sub-Total to be added to the Construction Valuation on permit application):

Important Notes

- 1. A "Roof Nail" (#108) or "Roof Pre-Deck" (#122) inspection is required for all commercial re-roof projects.
2. Replacement of "skip sheeting", "roof sheeting" or any framing members (not including Barge Rafters) requires a "Roof Pre-Deck" (inspection #122) prior to proceeding with project on all roofs, residential and commercial.
3. An "In-Progress" inspection (#128) is required for all residential re-roof projects. 50% of roofing material must be in place before calling for a residential "In-Progress" inspection.
4. During "In-Progress" inspections, all valleys will be exposed to verify manufacturers' underlayment requirements.
5. Location of all vents shall be cut in prior to "In-Progress" inspection.
6. Type of fasteners required will be in accordance with the manufacturer's specifications, the 2019 CRC and/or the 2019 CBC.
7. Overhead Service Entrances - RCMC 16.28, Article 230.28(D) "Service Entrance method of attachment. No new or replacement overhead service drop shall be attached to the structure. The

service mast shall be used as the support and shall be of 1 1/2" rigid metal or intermediate metal conduit." If service entrance not being modified, removed or replaced, no modification to existing condition will be required.

8. When **changing to a heavier roofing material** (example: installing tile instead of any "composition" type material), applicant shall provide stamped and wet-signed structural engineering (calcs and details) **or** a stamped and wet-signed letter of approval of the existing roof structure from a structural engineer **prior to permit issuance**.
9. For any **new roofing application where the weight of the new material exceeds 4 lbs. per square foot** (in addition to, if applicable, the weight of plywood / OSB overlay) stamped and wet-signed structural engineering (calcs and details) or a stamped and wet-signed letter of approval of the existing roof structure from a structural engineer **will be required** (Overlays with existing plywood will require stamped and wet-signed engineering when weight exceeds 6 lb. per square foot).
10. **New "Overlays"** (no removal of existing roofing material) may be required to provide stamped and wet-signed structural engineering (calcs and details) at the discretion of the Building Official.
11. A roof recover shall not be permitted where the existing roof has two or more applications of any type of roof covering (*CBC Section 1511.3.1.1 #3; CRC R908.3.1.1 #3*).
12. **NO COMPOSITION ROOFING MATERIAL ALLOWED ON ROOFS WITH A PITCH LESS THAN 2:12**

I hereby certify under penalty of perjury that I have read this worksheet and state that the above information is correct and that I am the owner or the duly authorized agent of the owner. I agree to comply with all City and State laws pertaining to building construction.

Applicant Signature

Owner Contractor Agent for Owner Agent for Contractor