

City of Rancho Cordova

Final 2022 Annual Action Plan

Community Development Block Grant (CDBG)

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Rancho Cordova (City) is located in Sacramento County (County), California, and lies approximately 13 miles east of the state's capital city, Sacramento. Rancho Cordova was incorporated in 2003 and has a population of approximately 73,147 people as of 2019 (2019 ACS 5-Year Estimates). The City became a US Department of Housing and Urban Development (HUD) entitlement jurisdiction in 2006 and currently receives one HUD-funded grant through entitlement, the Community Development Block Grant (CDBG). In 2017, the City became part of the Sacramento County HOME Consortium whereby Sacramento County, as lead agency, became administrator of the City's annual HOME Investment Partnerships (HOME) grant allocation.

Every five years, HUD requires that entitlement jurisdictions create a five-year plan, known as the Consolidated Plan, which outlines the use of CDBG, HOME, Emergency Solutions Grant (ESG), and other housing and community focused funding provided by HUD. Each year of the five-year Consolidated Plan, the jurisdiction must create an Annual Action Plan, which serves as a one-year plan for the City's CDBG program to help address community development and low- and moderate-income community needs.

This 2022 Annual Action Plan covers the performance period of January 1, 2022, to December 31, 2022, and implements the third year of the City's 2020-2024 Consolidated Plan. The City's Community Development Department is responsible for implementing both the Consolidated and Annual Action Plans.

The Sacramento Housing and Redevelopment Agency (SHRA) administers and implements the HOME Consortium's annual HOME funding allocation.

The City anticipates receiving approximately \$600,000 for its 2022 allocation of CDBG funding from HUD. The official 2022 CDBG allocation is anticipated to be announced in spring 2022. The City plans to use a variety of funding sources to meet its housing and community development needs, including Community Enhancement Funds and other resources as they become available.

2. Summarize the objectives and outcomes identified in the Plan

The Community Development Needs identified in the Needs Assessment of the City's 2020-2024 Consolidated Plan were collected through a community survey, consultations with local agencies, various outreach events, and a conglomeration of online data sources. Through this data collection and outreach, the City estimates its housing needs for the next five-year plan period. As population size, characteristics, and needs change, public services shift to address these changes as well. The City conducted extensive outreach to residents, community leaders, community advocates, City organizations, and entities and public agencies from surrounding areas. From the feedback received from this outreach and data collection, the City shaped its priority needs for low-income and community development initiatives within Rancho Cordova. The City pulled additional data and information from various sources, such as the US Census, Community Planning and Development maps, and the California Employment Development Department, to more thoroughly identify needs for public services.

The City's CDBG program objectives and outcomes for this planning period (January 1, 2022–December 2022) are primarily directed at providing needed services for youth, individuals, and families at risk of homelessness; services for seniors in the community; improving accessibility to community facilities; enhancing conditions for existing housing through code enforcement and rental housing inspections; and supplying funding to give low-income residents a chance to make health- and safety-related repairs to their homes. These objectives align closely with the feedback that the City received from community stakeholders and past public service program participants that were interviewed during the completion of this plan. Please see **Attachment A** to view the questions and responses that were gathered during the 2022 Annual Action Plan's community engagement efforts.

On November 1, 2021, City Council approved this Annual Action Plan, as well as the activities and projects that will be funded for the 2022 program year. The City is funding three public services providers who will use CDBG funds to administer four programs, which are expected to benefit approximately 675 unduplicated individuals in the 2022 program year. The 2022 public service providers and programs are as follows:

- (1) Folsom Cordova Community Partnership's Group Mentoring Initiative, which supports youth and improves community involvement through intensive youth mentoring.
- (2) Meals on Wheels' Senior Nutrition Services, which takes hot meals or frozen heat-and-serve meals to homebound seniors and provides lunch to seniors at the Cordova Senior Center.
- (3) - (4) A collaborative team has been developed between Sacramento Self-Help Housing, Rental Housing Association, and Project Sentinel to reduce housing discrimination, promote public awareness of fair housing laws and rights, and assist persons with disabilities. This team will provide a telephone hotline, tenant education and housing assistance, and mediation services for Rancho Cordova residents in a housing crisis or dispute. Sacramento Self-Help Housing will deal directly with concerns about tenant/landlord disputes, while fair housing issues will be identified and referred to Project Sentinel.

These organizations will provide two programs for the 2022 Annual Action Plan year:

- (3) Renter's helpline to offer housing counseling services, as well as helping to settle tenant/landlord disputes and housing discrimination cases.
- (4) Renter's helpline/fair housing services to reduce housing discrimination, promote public awareness of fair housing laws and rights, and assist persons with disabilities.

The City proposes to fund various capital improvement projects and programs to benefit the community. This draft plan anticipates the following activities:

- (1) Rental Housing Inspection Program, in which the City Neighborhood Services Department inspects rental units in CDBG target areas to find and correct code violations in order to preserve available quality housing for the community.
- (2) Code Enforcement Program, in which City Code Enforcement officials enforce the City's code in CDBG target areas regarding issues such as blight removal and nuisance abatement.
- (3) Rebuilding Together Sacramento's Critical Repair Program, which provides urgently needed repairs to homes that are primarily located in the CDBG target area.
- (4) Cordova Recreation and Park District's Accessible Swings Project, which will replace existing bucket swings at Lincoln Village Community Park with accessible molded-back swings.

3. Evaluation of past performance

The 2020 Consolidated Annual Performance and Evaluation Report (CAPER) was submitted to HUD in April 2021 and is still under review.

Past performance by subrecipients is taken into consideration when scoring and selecting activities to fund. Subrecipients that do not show improvement are either not funded or receive less funding over time.

4. Summary of Citizen Participation Process and consultation process

The City initiated several efforts aimed at conducting community outreach and facilitating citizen participation during the drafting of this 2022 Annual Action Plan.

Outreach included local newspaper announcements for meetings and hearings, which all met proper noticing requirements; publications on the City's website for upcoming CDBG activities; interviews with recipients of CDBG-funded programs and other community stakeholders; a community needs survey; and a public meeting to solicit community feedback (refer to **Attachment A** for full comments/results).

As mentioned above, the City conducted multiple stakeholder consultations with local service providers to solicit professional feedback in the areas of housing, homelessness, social services, senior populations,

disabled populations, youth populations, and persons living with HIV/AIDS. Please refer to the Process section (AP-10) of this plan for more information on the consultations that were completed.

The following is a timeline of the citizen participation that was conducted in preparation of the 2022 Annual Action Plan:

- On June 29, 2021, CDBG staff invited residents to complete a community needs survey.
- On July 9, 2021, the City posted a notice at City Hall, online, and in the local newspaper of a Notice of Funding Availability (NOFA) release for 2022 CDBG funds and a NOFA workshop.
- Between July 8 and August 4, 2021, CDBG staff conducted stakeholder consultations with various local service providers and nonprofits.
- On August 6, 2021, City staff facilitated a NOFA workshop to review scoring criteria for applicants and posted a notice at City Hall, online, and in the local newspaper for a public meeting on August 23, 2021, to solicit community feedback.
- On August 23, 2021, the City held a public meeting to solicit feedback regarding community needs for the 2022 Annual Action Plan.
- On September 17, 2021, the City posted a notice at City Hall, online, and in the local newspaper of a 30-day public review and comment period that would begin October 1, 2021, for the 2022 Annual Action Plan.
- On October 1, 2021, the City released the draft 2022 Annual Action Plan for the 30-day public review and comment period.
- On October 14, 2021, the City posted a notice at City Hall, online, and in the local newspaper of a November 1, 2021 public hearing to consider adopting the draft 2022 Annual Action Plan.
- On November 1, 2021, the City held a public hearing and adopted the draft 2022 Annual Action Plan.

5. Summary of public comments

Public comments were received from the resident survey, stakeholder consultations, and the August 23, 2021 public meeting. The survey identified a need for additional services for persons experiencing homelessness, affordable housing, mental health services, rehab of existing homes, and services for the elderly persons and persons with disabilities. Consultations identified the need for additional mental health services, affordable childcare, facility improvements, employment services, services to elderly persons and persons with disabilities, housing for persons experiencing homelessness, and increased outreach to persons of color and other marginalized communities. The public meeting identified the need for additional mental health services, reliable internet access, youth and disability services. Refer to **Attachment A** for full comments/results.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted.

7. Summary

This 2022 Annual Action Plan will work as a guide in implementing the priorities, activities, and goals for the CDBG program between January 1, 2022, and December 31, 2022. These priorities, activities, and goals were shaped by a conglomeration of community participatory feedback, area-focused demographical data collection and analysis, community stakeholder involvement, consideration of countywide goals and policies, and feedback solicited from Rancho Cordova's City Council.

AP-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	RANCHO CORDOVA	Community Development Department - Housing Division
HOME Consortium Administrator	COUNTY OF SACRAMENTO (administered through Sacramento Housing and Redevelopment Agency)	Sacramento Housing and Redevelopment Agency - Development Department/Finance

Table 1 – Responsible Agencies

Narrative

The City of Rancho Cordova’s Community Development Department currently serves as the lead agency for overseeing and implementing the Consolidated Plan process as well as administering CDBG funds. The Community Development Department was initiated in 2015, and includes the Planning Department, Building and Safety Department, and the Housing Division, which manages the City’s CDBG funds. The CDBG program was managed by the Housing Division under the Economic Development Department prior to 2015.

For the HOME Consortium, the County of Sacramento is the lead agency and delegates administrative responsibilities to a County agency called the Sacramento Housing and Redevelopment Agency (SHRA). SHRA implements HOME Investment Partnership funds on behalf of the City and other jurisdictions in the County.

Consolidated Plan Public Contact Information

City of Rancho Cordova
Community Development Department
2729 Prospect Park Drive
Rancho Cordova, CA 95670
(916) 851-8700

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Rancho Cordova consulted with several local service providers to help identify local needs and evaluate opportunities for partnerships and improved coordination for the 2022 Annual Action Plan (see **Attachment A**). The City also invited public comment through a 30-day public comment period and a public hearing for the approval of the draft Annual Action Plan. The following sections discuss the consultation process, the public comment process, and the planned coordination efforts for the 2022 Annual Action Plan cycle.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City's Housing Division is striving to improve the City's affordable housing stock and continues to improve coordination for initiatives aimed at increasing the supply of affordable housing in the region. Recently, the City has focused its efforts through various programs to renovate existing structures and build new affordable units for families, senior citizens, and disabled individuals.

The City's Homeless Outreach Team (HOT) is one of the ways in which the City helps to connect homeless individuals and at-risk homeless individuals with needed services. HOT is composed of two officers, code enforcement, and the City's Homeless Navigator. The team also builds relationships with homeless individuals and families to assist them in finding services, education, and resources to help them become self-sufficient.

The City cooperates with SHRA in ensuring that public and voucher-supported housing in the City is safe, habitable, and fully occupied whenever possible. Other collaborative partners include Sacramento Self-Help Housing, which works with the City, mental and general health providers, and other service agencies to help households in need find suitable housing. The City regularly looks for opportunities to improve communication and connect service providers and housing providers to help leverage services, reduce service burden due to repeat clientele, and ensure that persons with housing and service needs are directed to the correct providers.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Sacramento Steps Forward is the nonprofit group that manages the regional Continuum of Care. The City cooperates with Sacramento Steps Forward whenever possible, including providing support at County Board of Supervisors meetings and promptly responding to requests for data, and through ongoing participation in the public Continuum of Care discussions. The proximity of the Mather Veterans Hospital and the Veterans Village housing project and availability of other services for veterans, such as Stand Down (which provides critical life services to homeless veterans) and the Veterans Resource

Centers of America, all make the City an ideal partner in addressing the problems facing homeless veterans. Additionally, the City's lead CDBG program staff is a member of the Continuum of Care and coordinates the City's CDBG housing and community development efforts to be aligned with the Continuum's most recent updates and goals.

The City also partners with the Child Protective Services Division and the Senior and Adult Services Division of the Sacramento County Department of Child, Family and Adult Services, including providing on-site workspace for a child welfare worker in the City Police Department offices. The Folsom Cordova Unified School District and the Child Protective Services Division assist in identifying homeless families. Sacramento Self-Help Housing, along with other services provided through the Continuum of Care, helps identify housing resources. The City has engaged in several cross-agency and cross-skill set team-building and problem-solving efforts to improve communication and identify opportunities to connect people with the available services as efficiently as possible.

Finally, the Rancho Cordova Homeless Assistance Resource Team (HART) continues to work with Sacramento Self-Help Housing to specifically address the problem of homelessness in Rancho Cordova. Most homeless resources and assistance groups are either located in the City of Sacramento or clustered in distant parts of Sacramento County. Homeless people in Rancho Cordova must first find transportation in order to have access to these resources. HART is working to bring more resources into the Rancho Cordova community to address homelessness where it is happening.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Sacramento Steps Forward administers both the Continuum of Care and the Homeless Management Information System (HMIS); Sacramento County manages the available ESG funds for the Sacramento region. The City does not receive ESG funds.

2. Describe Agencies, groups, organizations, and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Folsom Cordova Community Partnership
	Agency/Group/Organization Type	Services – Children Services – Employment Housing
	What section of the Plan was addressed by Consultation?	Non-Housing Community Development Strategy Anti-Poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CDBG staff met with Folsom Cordova Community Partnership on July 21, 2021, to discuss the needs of families in the community. The partnership indicated that there was a need for financial empowerment services, childcare, and affordable housing. This will inform the City’s priorities related to youth and families in the future.
2	Agency/Group/Organization	Sacramento Self-Help Housing
	Agency/Group/Organization Type	Housing Services – Fair Housing Services – Homeless
	What section of the Plan was addressed by Consultation?	Non-Housing Community Development Strategy Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CDBG staff met with Sacramento Self-Help Housing on July 20, 2021, to discuss the housing needs of Rancho Cordova. Sacramento Self-Help Housing indicated that there is a difficulty locating housing for persons experiencing homelessness and that more housing is needed in the community. This will inform the City’s future priorities related to housing.
3	Agency/Group/Organization	One Community Health

	Agency/Group/Organization Type	Publicly Funded Institution/System of Care Health Agency Services – Health Services – Persons Living with HIV/AIDS
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CDBG staff met with One Community Health on July 8, 2021, to discuss the needs of persons living with HIV/AIDS. One Community Health identified the problems experienced by substance abusers and men of color diagnosed with HIV. This will inform the City’s priorities related to HIV/AIDS.
4	Agency/Group/Organization	Rebuilding Together Sacramento
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Rebuilding Together Sacramento provided CDBG staff with a written response to the City’s consultation request that included feedback related to the housing and rehabilitation needs of the City’s housing stock. This will inform the City’s CDBG priorities related to housing.
5	Agency/Group/Organization	Sacramento Housing Alliance
	Agency/Group/Organization Type	Housing Planning Organization Civic Leaders
	What section of the Plan was addressed by Consultation?	Housing Needs Assessment

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CDBG staff held two meetings with the Sacramento Housing Alliance and other community members on July 27 and August 4, 2021. The alliance provided feedback related to equitable provision of services to Rancho Cordova residents. This feedback will shape the City's future engagement strategy.
6	Agency/Group/Organization	Volunteers in Neighborhood Services (VINS)
	Agency/Group/Organization Type	Neighborhood Organization
	What section of the Plan was addressed by Consultation?	Non-Housing Community Development Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CDBG staff attended a VINS meeting on August 5, 2021, where VINS members provided feedback on community needs of seniors and the performance of the CDBG program. This will inform the City's future CDBG priorities and processes.
7	Agency/Group/Organization	Resources for Independent Living
	Agency/Group/Organization Type	Housing Services – Persons Living with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Resources for Independent Living provided a written response to the City's consultation request that included feedback regarding housing and services for persons with disabilities. Their feedback will inform the City's CDBG priorities related to these services.

Identify any Agency Types not consulted and provide rationale for not consulting

All agencies were included in the consultation process and many opportunities were provided for them to participate, including a public meeting and one-on-one interviews or emailed questions. No agencies were excluded from this public consultation process; however, the City focused its one-on-one interview efforts on agencies serving HUD priority populations and whose services represented the highest priority needs within the City. The City did not meet with organizations related to broadband internet, narrowing the digital divide, managing flood-prone areas and public land/water resources, or emergency management agencies due to time and staff constraints. The City will make every effort to include these agencies in consultations for future Annual Action Plans and Consolidated Plans.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Sacramento Steps Forward	Both plans work to address issues leading to homelessness and to assist persons and families experiencing homelessness in the region.
Housing Element	City of Rancho Cordova	The Housing Element is intended to help identify and plan for housing needs in the City, including very low- and low-income housing.
Sacramento Valley Regional Analysis of Impediments to Fair Housing Choice	SHRA	The plan helps inform the needs and goals around housing and provides resident perspectives through extensive community engagement.

Table 3 - Other local / regional / federal planning efforts

Narrative

The City will continue to coordinate with service providers, stakeholders, public agencies, and organizations that specialize in public and assisted housing sectors, as well as various other special needs services on a local and regional scale. The City aims to continuously grow its relationships and communications with local professional organizations and entities to best address the priority needs of the jurisdiction and surrounding areas.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The City completed public meetings, outreach, and noticing as required by the City's Citizen Participation Plan. All public participation processes were made available to the public. Additionally, staff conducted community outreach with public service program recipients. Public comment received during the outreach for this Annual Action Plan can be found in the Executive Summary section (AP-05). Several stakeholder consultations were held and are summarized in the consultation section above.

Survey responses identified the need for increased support for low-income persons and households, including the elderly, disabled, and homeless. There was also heavy emphasis on the growing need for mental health services.

Consultation responses from service providers identified the need for additional funding and better access to mental health services and other health care. They also identified the need for affordable and accessible housing, childcare services, senior services, and services/shelter for persons experiencing homelessness. Consultations also identified the need for more equitable community engagement and service provision as well as more detailed tracking of CDBG accomplishments (specifically by race, ethnicity, and gender/gender identity).

Citizen Participation Outreach:

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response /attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Survey	Non-targeted/broad community	Between July 1 and July 30, 2021, six survey responses were received from community members	Emphasized need for homeless services, resources to recover from pandemic, affordable housing, and mental health services. See Attachment A.	All comments were accepted.	N/A
2	Newspaper Ad	Stakeholders, service providers	Public noticing for the NOFA workshop	No comments received.	N/A	N/A
3	Consultation with Local Organizations and Governing Bodies	Stakeholders, service providers	Between July 8 and August 4, 2021, seven stakeholder organizations and 10 stakeholders were interviewed	Emphasized needs for services and better outreach. See Attachment A.	All comments were accepted.	N/A
4	NOFA Workshop	Stakeholders, service providers	On August 6, 2021, three community stake holders attended the NOFA workshop	No comments received.	All comments were accepted.	N/A
5	Newspaper Ad	Non-targeted/broad community	Public noticing for the public meeting	No comments received.	N/A	N/A
6	Public Meeting	Non-targeted/broad community	On August 23, 2021, four community members attended the public meeting	Emphasized need for reliable/affordable internet access, vocational training, and better outreach. See Attachment A.	All comments were accepted.	N/A
7	Newspaper Ad	Non-targeted/broad community	Public noticing for the 30-day review period	No comments received.	N/A	N/A

Sort Order	Mode of Outreach	Target of Outreach	Summary of Response /attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
8	30-Day Review Period	Non-targeted/broad community	30-day review period. No comments received.	No comments received.	No comments received.	https://www.cityoffranchocordova.org/departments/community-development/housing/community-development-block-grant
9	Newspaper Ad	Non-targeted/broad community	Public noticing for the public hearing	No comments received.	No comments received.	N/A
10	Public Hearing	Non-targeted/broad community	On November 1, 2021, City Council approved the 2022 Annual Action Plan	No comments received.	No comments received.	http://www.cityoffranchocordova.org/government/city-clerk

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The City of Rancho Cordova has been successful over the last several years at finding and applying for alternative funding sources to help meet affordable housing development needs. These sources have included tax credits, infrastructure infill grants, sustainable community grants, veterans housing grants, and, for the single-family owner-occupied housing rehabilitation program, CalHome funding. The City has also pursued other State of California housing funds whenever they seemed appropriate. The City will continue to expand its funding sources by researching and seeking additional funding opportunities.

The City receives approximately \$300,000 in HOME funds through lead agency County of Sacramento. The City does not currently receive ESG or other HUD funds directly from the federal government or from the State of California.

The City anticipates receiving approximately \$600,000 in CDBG funding for the 2022 plan year. This anticipated allocation is based on prior year entitlement allocations that the City has received from HUD and is only an estimate. This Annual Action Plan contains award amounts for each activity funded during the 2022 program year.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public-federal	Admin and Planning Housing Preservation Public Improvements Public Services	\$600,000	\$0	\$0	\$600,000	\$1,200,000	The City receives approximately \$600,000 in CDBG funds each year of the five-year Consolidated Plan cycle (approx. \$3,000,000 total). An estimated \$1,200,000 will be received for the remainder of the Consolidated Plan cycle. The City anticipates receiving no program income at this time.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds require additional regulation, labor compliance standards, and administration that can add a significant cost burden to a new affordable housing project or a rehabilitation project. Unless the available funding sufficiently offsets the additional cost and labor burden inherent in federal funds, it can actually be damaging to a project budget to include CDBG or HOME as funding sources. For new construction and large-scale rehabilitation of affordable housing, the City prefers to pursue funding that does not significantly increase the building cost, unless there are sufficient federal funds to benefit the project's bottom line. The CDBG allocation to the City does not add sufficient value to offset the increased costs for most of the City's affordable housing development efforts. Therefore, the City focuses CDBG funding either on projects that are already burdened with federal reporting requirements or on projects where there is no other viable funding source, and the project can be completed with the available CDBG funding. The City's CDBG program does not have any matching requirements.

With respect to public service projects funded with CDBG funds, to best leverage the City's available resources, the City will continue to look for opportunities to layer private and non-federal resources with federal resources and to require that CDBG subrecipients demonstrate sufficient committed non-CDBG funding, so that projects and services will have the best results for the community and the low- and very low-income residents they are intended to serve. These sources include tax credits, infrastructure infill grants, sustainable community grants, veterans housing grants, and, for the single-family owner-occupied housing rehabilitation program, CalHome funding. The City has also pursued other State of California housing funds whenever appropriate.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City uses publicly owned land and property to support CDBG-funded administrative, planning, and project activities. The City also uses City vehicles, which are used for the CDBG-funded code enforcement and rental housing inspection activities to transport the code enforcement officers to the sites that are being inspected. Additionally, City Hall equipment is used to administer the day-to-day activities of planning and administration for the CDBG program.

The Folsom Cordova Community Partnership uses public school district property to hold mentor initiative classes for its youth programs, while the Meals on Wheels Senior Nutrition program uses the City's Senior Center, which is owned by the Park District, to provide hot meals to seniors. In the future, the City plans to use City-owned property to build affordable housing developments.

Discussion

The City intends to use CDBG funds to support programs and projects that can best benefit from the additional funding. Because the City's CDBG allocation is limited, the City plans to complete the costlier housing improvements and production through partnerships and the use of alternative funds.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Table 6 – Goals Summary

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Child and Youth Services	2020	2024	Non-Homeless Special Needs	Citywide	Child and Youth Services Programming	\$37,272	Public service activities other than Low/Moderate Income Housing Benefit: Folsom Cordova Community Partnership will benefit an estimated 74 individuals through youth mentoring services

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Senior and Disability Services	2020	2024	Non-Homeless Special Needs	Citywide	Senior and Disability Services	\$42,000	Public service activities other than Low/Moderate Income Housing Benefit: Meals on Wheels will benefit 156 individuals by providing food to seniors
3	Homelessness Prevention	2020	2024	Affordable Housing Homeless Non-Homeless Special Needs	Citywide	Homelessness Prevention	\$10,728	Public service activities for Low/Moderate Income Housing Benefit: Sacramento Self-Help Housing renters helpline: 445 individuals

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Public Facilities	2020	2024	Non-Housing Community Development	CDBG target area	Public Facilities	\$5,614	Public facility or infrastructure activities other than Low/Moderate Income Housing Benefit: Lincoln Village Accessible Swings Project will benefit approximately 5,800 residents with accessibility improvements

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Housing Preservation Program	2020	2024	Affordable Housing Non-Housing Community Development	CDBG target area	Acquisition & Rehabilitation	\$384,386	Homeowner Housing Rehabilitated: Rebuilding Together Sacramento will repair 16 housing units with its critical repair program Housing Code Benefit: The City's Code Enforcement Program will benefit 2,500 households through code enforcement About 2,500 households will benefit from the Rental Housing Inspection Program
6	Program Administration	2020	2024	Affordable Housing Homeless Non-Homeless Special Needs Program Administration	Citywide	Acquisition & Rehabilitation Homelessness Prevention Child and Youth Services Programming Senior and Disability Services Public Facilities	\$120,000	General CDBG and CDBG-CV program administration and planning.

Goal Descriptions

1	Goal Name	Child and Youth Services
	Goal Description	After-school programming, youth mentoring; school, health, and food supplies; other services to assist at-risk and low-income youth
2	Goal Name	Senior and Disability Services
	Goal Description	Congregate and home-deliver meals for homebound seniors; case management and outreach for accessibility improvements; other senior and disability services
3	Goal Name	Homelessness Prevention
	Goal Description	Housing counseling; tenant-landlord mediation; housing placement services
4	Goal Name	Public Facilities
	Goal Description	Senior center, youth center, neighborhood center, community center
5	Goal Name	Housing Preservation Program
	Goal Description	Emergency repairs to address health and safety issues, accessibility improvements, maintenance assistance; rental housing inspections and code enforcement in CDBG target areas
6	Goal Name	Program Administration
	Goal Description	City staff will conduct planning and administration of its CDBG, CDBG-CV, and HOME grant funds, including reporting, monitoring, tracking budgets, labor compliance, environmental compliance, community engagement, and subrecipient coordination

AP-35 Projects - 91.420, 91.220(d)

Introduction

The City anticipates HUD to allocate approximately \$600,000 in CDBG funds to the City for the 2022 program year. The funding allocations from HUD are usually announced in the spring of each year. CDBG project applications were received and reviewed by an independent group, as well as by City staff. Each application was scored according to criteria that the City established as part of the Consolidated Plan process. Criteria included the organization's capacity to successfully complete projects and programs, past project management performance, CDBG funding eligibility, how closely the project matched with the National Objectives laid out by HUD, and how thoroughly the projects addressed the community needs identified in the Consolidated Plan. Please refer to **Attachment D** for a copy of the application scoring rubric and application questions.

The City will continue funding health- and safety-related improvements to residents' homes, public infrastructure improvements for ADA accessibility, and public services activities with its CDBG funding, as there are relatively few other funding sources available to finance these activities. Within public services, the City prioritized activities serving seniors and youth, fair housing support, and homelessness prevention.

Funding amounts provided in the paragraphs and table below are only estimates, pending announcement of the final 2022 CDBG allocations in spring 2022. Once the City receives final HUD awards, the estimated amounts in the "Project Summary" table below will follow the contingency guidelines outlined in the following paragraph.

Contingency Guidelines:

Once the City receives the final allocation amount in spring 2022, 15 percent of additional funds will go towards Public Services projects, and specifically, to be split evenly between Meals on Wheels and Folsom Cordova Community Partnership. The remaining additional funds will be allocated to Housing Preservation Program, and specifically Rebuilding Together Sacramento. These additional funds are allocated based on higher application scores. If the final allocation is less than \$600,000, then public service and capital improvement projects will be proportionally decreased from estimated funding levels to match actual allocation amounts.

Funding amounts in the table below are based on scoring criteria from the submitted program applications, as well as staff recommendations. The Renters Helpline and Fair Housing Services activities are coordinated through a regional service contract and therefore are a high priority for funding.

#	Project Name
1	Housing Preservation Program
2	Public Services
3	Public Facilities
4	Planning and Administration

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Priorities are allocated first by priority needs identified in the consolidated plan and adjusted annually from community engagement feedback received, second by the availability of sufficient resources to support a successful program or project, and third by the availability of local service providers to respond to the needs. The primary obstacle to addressing underserved needs is a shortage of resources, primarily funding.

AP-38 Project Summary

Project Summary Information

1	Project Name	HP-22 Housing Preservation Program
	Target Area	CDBG target area
	Goals Supported	Housing Preservation Program
	Needs Addressed	Acquisition & Rehabilitation
	Funding	CDBG: \$384,386
	Description	Rental housing inspections and code enforcement in CDBG target areas to find and correct code violations, and rehabilitation of low-income owner-occupied housing to prolong housing habitability.
	Target Date	12/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 5,000 households in the low-income CDBG target area will receive code/rental housing inspections; 16 housing units, primarily located in the CDBG target area, will receive roof and critical systems repair assistance from Rebuilding Together Sacramento.
	Location Description	Rental housing inspection and code enforcement activities will be conducted in the CDBG target area. Critical repairs will be provided to low-income homeowners citywide.
	Planned Activities	<p>Neighborhood Services: Rental Housing Inspection Program (15/LMA) – \$51,000 – Inspect rental units for health and safety violations. (2,500 households)</p> <p>Neighborhood Services: Code Enforcement Program (15/LMA) – \$51,000 – General code enforcement to support the health and safety of the community. (2,500 households)</p> <p>Rebuilding Together Sacramento: Critical Repair Program (14A/LMH) – \$282,386 – Roof and critical repairs to low-income households. (16 households)</p>
2	Project Name	PS-22 Public Services
	Target Area	CDBG target area

Goals Supported	Homelessness Prevention Senior and Disability Services Child and Youth Services
Needs Addressed	Homelessness Prevention Child and Youth Services Programming Senior and Disability Services
Funding	CDBG: \$90,000
Description	Public services for youth, seniors, and persons and households at risk of homelessness.
Target Date	12/31/2022
Estimate the number and type of families that will benefit from the proposed activities	Approximately 230 individuals will benefit from youth and senior targeted public services from Folsom Cordova Community Partnership and Meals on Wheels; 445 individuals will benefit from housing public services from Sacramento Self-Help Housing.
Location Description	Citywide
Planned Activities	<p>Folsom Cordova Community Partnership: Youth Mentoring Program (05D/LMC)– \$37,272 – Group Mentoring Initiative – Provide youth support and improve community involvement through intensive one-on-one youth mentoring. (74 individuals)</p> <p>Meals on Wheels: Senior Nutrition Program (05A/LMC) – \$42,000 – Take hot meals or frozen heat-and-serve meals to homebound seniors and provide lunch to seniors at the Cordova Senior Center. (156 individuals)</p> <p>Sacramento Self-Help Housing: Renters Helpline (05J/LMC) – \$10,728 – Respond to requests from Rancho Cordova residents who are in danger of becoming homeless due to conflicts with their landlord or property manager and are seeking assistance. Provide fair housing referrals for households potentially experiencing discrimination. (445 individuals)</p>

3	Project Name	PF-22 Public Facilities
	Target Area	CDBG target area
	Goals Supported	Public Facilities
	Needs Addressed	Public Facilities
	Funding	CDBG: \$5,614
	Description	Improve public facilities in the CDBG target area.
	Target Date	12/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 5,800 residents reside within one-half mile of Lincoln Village Community Park and would benefit from the installation of ADA-accessible swings.
	Location Description	CDBG target area.
	Planned Activities	Cordova Recreation and Parks District: Accessible Swings Project (03F/LMA) – \$5,614– Replace existing bucket swings at Lincoln Village Community Park with accessible molded-back swings (1 public facility/5,800 individuals).
4	Project Name	PA-22 Planning and Administration
	Target Area	Citywide
	Goals Supported	Child and Youth Services Senior and Disability Services Homelessness Prevention Public Facilities Housing Preservation Program Program Administration

Needs Addressed	Acquisition & Rehabilitation Homelessness Prevention Child and Youth Services Programming Senior and Disability Services Public Facilities
Funding	CDBG: \$120,000
Description	General administration of the CDBG, CDBG-CV, and HOME program, including all planning and reporting activities. Some fair housing services will also be provided.
Target Date	12/31/2022
Estimate the number and type of families that will benefit from the proposed activities	Provide administration and support for all CDBG, CDBG-CV, and HOME programs, including all planning and reporting activities.
Location Description	Citywide CDBG target area
Planned Activities	Provide general administration of the CDBG, CDBG-CV, and HOME programs, including all planning and reporting activities. Planning and Administration (21A) - \$102,475 – General CDBG and CDBG-CV program administration and planning. Sacramento Self-Help Housing: Fair Housing Services (21D) - \$7,525 – Provide fair housing services to residents by responding to inquiries of illegal housing discrimination and investigating discrimination complaints. HOME Administration (21H) - \$10,000 – Complete annual compliance monitoring for HOME-funded activities.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Geographic distribution of activities is widely varied, but most take place in or near low- and moderate-income areas. As seen on the attached CDBG Target Area map (**Attachment E**), the CDBG target area is dispersed throughout the City, allowing for a spread of eligible activities. The specific location of an activity largely depends on the type of activity. Some of the City’s 2022 activities, such as the programs administered by Meals on Wheels, Folsom Cordova Community Partnership, and Sacramento Self-Help Housing, are able to serve populations across the entire City, while other projects and programs are located in and provided to populations in the CDBG target area. The Rental Housing Inspection Program, Code Enforcement Program, Accessible Swings Project, and Rebuilding Together Sacramento will take place in the City’s designated CDBG target areas.

Geographic Distribution

Target Area	Percentage of Funds
CDBG Target Area	81%
Citywide	19%

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Two activities are prioritized in the CDBG target area: The Rental Housing Inspection Program and Code Enforcement Program. These activities use a geographic boundary to track the number of units inspected, new cases opened, violations cleared, and staff hours spent in addressing housing problems in the CDBG target area.

Discussion

The City strives to make all of its programs and activities available to eligible low- and moderate-income residents regardless of gender, race, national origin, age, source of income, familial/marital status, religious affiliation, or disability. As a result, all public service programs, including senior services and youth services, will be available to residents citywide. Significant additional funding will also be used in the low- and moderate-income areas, as needed, for capital projects and programs. Because much of the existing City is in the CDBG target area, providing capital facility improvements and housing preservation services in the CDBG target area allows a significant portion of the City to receive improvements. Similar services are provided to neighborhoods outside the target area, which are funded via other funding sources.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

According to the 2020-2024 Sacramento Valley Analysis of Impediments, some of the most significant barriers to affordable housing across all jurisdictions are:

- Segregation, which is manifested in disproportionate housing needs and differences in economic opportunity
- An increasingly limited supply of affordable rental housing units in the area
- Disparities in the ability to access homeownership
- An increase in stricter rental policies

One obstacle specific to Rancho Cordova in meeting the needs of low-income residents is the lack of available resources for services within the City's boundaries. Many services are located in the City of Sacramento or Sacramento County unincorporated areas, which are not conveniently accessible for the residents of Rancho Cordova. Additionally, local services often do not have sufficient capacity to meet current needs. To help ameliorate this obstacle, the City plans to use its CDBG funds to promote the local provision of services for low- and moderate-income residents in Rancho Cordova. Furthermore, the City will continue to work with area service providers to offer services in the community. In the 2022 program year, several organizations (including Sacramento Self-Help Housing, Meals on Wheels, and Folsom Cordova Community Partnership) will provide services in Rancho Cordova.

The City has provided services and worked to offer housing opportunities to underserved groups, including individuals experiencing homelessness and veterans with disabilities. The City continues its active participation in County efforts, the Mather Veterans Administration Hospital, and service provider initiatives to locate and develop a continuum of housing opportunities for disabled veterans.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City has undertaken a number of actions to reduce potential barriers and constraints to affordable housing and housing for special needs populations. These actions include identifying funds in support of affordable housing development and offering fee reductions, regulatory incentives, density incentives, and the operation of a home rehabilitation and repair program, as well as several other options. These can be found with additional detail in the City's 2021-2029 Housing Element. The Housing Element includes a thorough analysis of governmental and regulatory barriers to affordable housing. The City has been aggressive in pursuing affordable housing development opportunities and has mitigated regulatory barriers as effectively as possible.

Discussion

The City's 2021-2029 Housing Element includes a thorough analysis of governmental and regulatory barriers to affordable housing. The City has been aggressive in pursuing affordable housing development opportunities and has mitigated or eliminated almost all regulatory barriers as effectively as possible.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The Community Development Department will be responsible for the management, implementation, and monitoring of the Consolidated Plan documents, including the implementation of each year's Annual Action Plan.

City staff will administer the programs and activities funded with CDBG funds. These staff members will work with the individual City departments, such as Public Works, as well as partner districts, such as the Folsom Cordova Unified School District, to develop procedures and coordinate the administration of programs that will be carried out by these departments and districts. Designated staff will also work closely with the local providers of CDBG-funded services and programs.

While there are several constraints to meeting the needs of target-income residents, the primary obstacle is the lack of available resources for services within the City's boundaries.

Actions planned to address obstacles to meeting underserved needs

The need for affordable housing for lower-income households and supportive housing for persons with special needs continues to exceed available resources. The City has provided services and worked to offer housing opportunities to underserved groups, including individuals experiencing homelessness and veterans with disabilities. The City continues its active participation in County efforts, the Mather Veterans Administration Hospital, and service provider initiatives to locate and develop a continuum of housing opportunities for disabled veterans.

The City also plans to use its CDBG funds to promote the local provision of services for low- and moderate-income residents in Rancho Cordova. Furthermore, the City will continue to work with area service providers to offer services in the community. In the 2022 program year, several organizations, including Sacramento Self-Help Housing, Folsom Cordova Community Partnership, Meals on Wheels, and Rebuilding Together Sacramento, will provide CDBG-funded services in Rancho Cordova.

Actions planned to foster and maintain affordable housing

According to the City's 2013–2021 Housing Element, 17 housing developments in Rancho Cordova provide subsidized housing, with a total of 1,585 low- and very low-income units. Subsidized units account for approximately 7 percent of the total housing stock. The City does not have its own local housing authority. Affordable housing initiatives and properties are largely handled directly by the SHRA. The remainder of the affordable housing units that are not operated and overseen by SHRA are operated by various local nonprofits. The most prominent of these is Volunteers of America, which operates the Mather Community Campus transitional housing program, and Mercy Housing, which operates the 100 units of permanent supportive housing at the Mather Veterans Village.

The City has undertaken a number of actions to reduce potential barriers and constraints to affordable

housing and housing for special needs populations. These actions include identifying funds in support of affordable housing development and offering fee reductions, regulatory incentives, density incentives, and the operation of a home rehabilitation and repair program, as well as several other options. These can be found with additional detail in the City's 2013–2021 Housing Element. The Housing Element includes a thorough analysis of governmental and regulatory barriers to affordable housing. The City has been aggressive in pursuing affordable housing development opportunities and has mitigated regulatory barriers as effectively as possible.

Additionally, an affordable housing developer has applied for HOME funds from the HOME Consortium to develop a 28-unit affordable housing project called the Crossings at Woodberry. These units would be for families earning between 30 and 60 percent of the Area Median Income.

Actions planned to reduce lead-based paint hazards

The City complies with the Residential Lead-Based Paint Hazard Reduction Act of 1992 as implemented in 24 Code of Federal Regulations (CFR) 35 Subpart B. Compliance includes the following strategies:

Housing Rehabilitation: All housing rehabilitation activities funded under this plan will assess lead hazard risk before proceeding, including the planned Emergency Repair Grant Program. This applies to any work on structures constructed prior to January 1, 1978. The work will comply with the appropriate level of protection indicated in 24 CFR 35.100.

All work on homes constructed prior to January 1, 1978, will have a lead hazard risk assessment conducted as described in 24 CFR 35.110.

At the completion of any prescribed lead hazard reduction activities, a clearance examination is required as described in 24 CFR 35.110.

Actions planned to reduce the number of poverty-level families

The City continues to fund public services intended to help poverty-level families. The City's anti-poverty strategy is based on revitalizing Rancho Cordova's existing housing stock to provide safe and decent places to live, and on supporting the services of social services agencies that promote income and housing stability. The City's strategy also includes supportive services for target-income residents, including senior and youth services. For example, the City continues to fund Sacramento Self-Help Housing, as Sacramento Self-Help Housing provides vital services and resources to families who are homeless or are at risk of homelessness.

The City continues to fund other anti-poverty programs, such as the Senior Nutrition program offered by Meals on Wheels. Additionally, the City funds the Folsom Cordova Community Partnership's Group Mentoring Initiative. This program supports youth and enhances community involvement through

intensive one-on-one youth mentoring to help improve economic opportunities for low-income youth in Rancho Cordova.

The City uses non-federal funds to support many programs and projects, such as job training, through the Community Enhancement fund. In the 2022 program year, multiple programs will receive funding from both CDBG funds and Community Enhancement funds; those programs include Meals on Wheels, Rebuilding Together Sacramento, and the Folsom Cordova Community Partnership Group Youth Mentoring Initiative.

Actions planned to develop institutional structure

The City has developed a monitoring system to ensure that the activities carried out in furtherance of the Annual Action Plan are done so in a timely manner in accordance with the federal monitoring requirements of 24 CFR 570.501 and 2 CFR 200 and all other applicable laws, regulations, policies, and sound management and accounting practices. The objectives of the monitoring system are described in more detail in the Consolidated Plan.

The City's Community Development Department will be responsible for the management, implementation, and monitoring of the Consolidated Plan documents, including the Annual Action Plan and all other subsequent documents related to the implementation of the CDBG program.

City staff will administer the programs and activities funded with CDBG funds. These staff members will work with the individual City divisions, such as Public Works, as well as partner districts, such as Folsom Cordova Unified School District, to develop procedures and coordinate the administration of programs that will be carried out by these divisions. Designated staff will also work closely with the providers of CDBG-funded services and programs that are not carried out by the City.

Actions planned to enhance coordination between public and private housing and social service agencies

Staff has continually strived to provide training opportunities and technical assistance to grant subrecipients and has worked to establish "best practices," with the goal of integrating them into the day-to-day and long-term implementation of the program. In addition, the City is continuing its initiative to coordinate activities with neighboring cities, especially in regard to responding to fair housing-related efforts. Coordinated efforts include joint monitoring of common service providers, standardizing reporting requirements to encourage efficiency and consistency, and sharing information from workshops.

During the 2022 program year, the City will implement contracts with local service organizations and City departments that provide assistance to seniors, youth populations, households at risk of homelessness, public improvements, and housing preservation.

In the 2017-2018 program year, the City and surrounding jurisdictions pursued a regional Analysis of

Impediments to Fair Housing Choice (AI). The City entered a Memorandum of Understanding with the SHRA, and neighboring jurisdictions including the Cities of Citrus Heights and Elk Grove, to cost-share the fees to conduct an AI. The AI was completed in the fall of 2019 and the results are utilized by each participating agency for their respective Consolidated and Annual Action Plans, and for the SHRA's Public Housing Authority and Capital Fund Plans.

Discussion

The City will continue its work with neighboring jurisdictions, such as the County of Sacramento, City of Sacramento, City of Citrus Heights, and City of Elk Grove, and agencies such as the SHRA and the Sacramento Area Council of Governments, to address the regional issues that affect the needs of target-income persons and special needs populations. The goal in this effort is to reduce the burden of providing services within each jurisdiction through CDBG funding. The City also intends to work directly with service providers and local, state, and federal agencies (e.g., HUD and the California Department of Housing and Community Development).

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The City does not expect to receive any program income in the 2022 program year, nor does the City have any plans to participate in the Section 108 program. The City does not have any outstanding Section 108 loans and plans to fully obligate all of its CDBG funding available in the 2022 program year.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	0

Other CDBG Requirements

1. The amount of urgent need activities	0
---	---

Discussion

The City will continue to work to make the most efficient and effective use of CDBG funds to ensure that the benefit to the community, and particularly to low- and moderate-income households, is realized.

Appendix - Alternate/Local Data Sources

CITY OF RANCHO CORDOVA

RESOLUTION NO. 171-2021

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO CORDOVA
APPROVING THE ADOPTION OF THE 2022 ANNUAL ACTION PLAN AND THE THIRD
AMENDMENT TO THE 2020 ANNUAL ACTION PLAN FOR THE COMMUNITY
DEVELOPMENT BLOCK GRANT PROGRAM**

WHEREAS, the Community Development Block Grant (CDBG) Program, authorized pursuant to Title 1 of the Housing and Community Development Act of 1974 (Act), as amended, requires that entitlement jurisdictions provide for the issuance of funds in order to attain the objective of providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low- and moderate-income; and

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) is the federal agency that promulgates regulations and oversees the administration of the CDBG program; and

WHEREAS, HUD requires that entitlement jurisdictions complete a plan for expending the funds on eligible activities, referred to as the Annual Action Plan (AAP); and

WHEREAS, there has been presented to, and reviewed by this City Council, the 2022 AAP and Third Amendment to the 2020 AAP, which describes programs to be funded, in compliance with the goals and objectives of the 2020-2024 Consolidated Plan; and

WHEREAS, there has been presented to, and reviewed by this City Council, certifications to the U.S. Department of Housing and Urban Development (HUD), including those regarding affirmatively furthering fair housing, anti-displacement and relocation requirements, drug free workplace requirements, anti-lobbying rules, authority of jurisdiction, consistency with strategic plan, compliance with citizen participation obligations, consistency with the 2020-2024 Consolidated Plan, eligible use of funds, prohibition of excessive force, compliance with anti-discrimination laws, and lead-based paint; and

WHEREAS, the 2022 AAP, the Third Amendment to the 2020 AAP, and a notice of the 30-day public comment period have been published for citizen comment prior to forwarding the documents to City Council for approval; and

WHEREAS, the City is expecting notification of a 2022 CDBG allocation in the amount of approximately \$600,000 from HUD, and is awaiting the annual application form (Standard Form 424); and

WHEREAS, the City has \$174,526 in unexpended rollover funds from the 2020 AAP and CDBG-COVID programs (all included within the 2020 AAP) yet to be reallocated; and

WHEREAS, the City Council held a public hearing on November 1, 2021, to provide an opportunity for the public to comment and to approve of the 2022 AAP and Third Amendment to the 2020 AAP.

**NOW, THEREFORE, BE IT HEREBY RESOLVED THE CITY COUNCIL OF THE CITY
OF RANCHO CORDOVA**

1. Approves the adoption of the Resolution which approves:
 - a. The 2022 Annual Action Plan, and the Third Amendment to the 2020 Annual Action Plan which includes additional public services projects responding to the COVID-19 crisis, which will serve as the CDBG budget from January 1, 2022 through December 31, 2022;
 - b. Certifications required by HUD that state the City of Rancho Cordova will continue to conduct its activities in accordance with applicable statutes and regulations governing the CDBG program as identified in the Certifications in Appendix A of the 2022 Annual Action Plan.

2. Authorizes the City Manager, or his designee, to take all actions and to execute and/or file all documents reasonably necessary to implement the above-referenced amendments including, without limitation, taking such actions and executing and/or filing such documents as are reasonably necessary to receive HUD CDBG funding for and on behalf of the City of Rancho Cordova, and to make any reasonably necessary revisions or changes to those documents.

PASSED AND ADOPTED by the City Council of the City of Rancho Cordova on the 1st day of November 2021, by the following vote:

AYES: Budge, Pulipati, Sander, Terry, and Gatewood


NOES: None

ABSENT: None

ABSTAIN: None



Garrett Gatewood, Mayor

ATTEST:


Stacy Leitner, CMC
City Clerk

Attachment A Community Engagement Summary

Survey

1. How have needs changed in the last year?
 - a. Increasing need for homeless services
 - b. Economic changes during the pandemic
 - c. Low-/moderate-income rental households are suffering job losses, increased rent, loss of educational opportunity, suffer increased exposure to health stressors – resulting in erosion of standard of living
 - d. Home sales and rental prices have risen, crime has risen, traffic is faster, city is noisier
 - e. Unemployment, increased rent due to COVID-19
 - f. Increased need for emergency food, housing, utility, mental health assistance
 - g. Access to public transit
2. How has the Rancho Cordova community's mental health needs changed in the last year?
 - a. Increase in need for mental health services for persons experiencing homelessness
 - b. Stress has increased due to pandemic
 - c. More people are aggravated, short tempered and not in good mental health
 - d. Young adults, seniors, low-income communities need mental health services. Children need the most intervention
 - e. Rise in depression and anxiety.
 - f. Black children face unhealthy, anti-black environments in schools
 - g. Police target low-income populations, police violence
 - h. School counselors not equipped to service demographics they serve
3. Which types of public services or capital improvements would be necessary to meet the needs identified above?
 - a. Additional resources for homeless navigator program
 - b. Social, medical, and financial resources to recover from the pandemic
 - c. Frail and special-needs populations need assistance in finding affordable, supportive housing.
 - d. Low-income households homeowners need assistance with financing deferred maintenance and accessibility modifications
 - e. Increased mental health services
 - f. Mental health day workshops
 - g. Community Rose Garden and space for serenity on unused City property
 - h. Free Medi-Cal, low-cost therapist accessible in City limits. Black therapists to serve Black children
 - i. Representation for linguistically isolated populations
4. Is there anything else you'd like to tell us?
 - a. City should release Police Use of Force policy
 - b. City transit isn't functional
 - c. There is an affordable housing crisis in California. Rancho Cordova is a growth area with significant number of lower wage earners. Inclusionary housing efforts should be in the greenfield developer negotiations.
 - d. Some elderly people do not feel safe in their houses. City should increase funds to police and mental health services.
 - e. Need complete sidewalks and streetlights in marginalized neighborhoods.

Attachment A Community Engagement Summary

- f. Existing homeless youth outreach and the FCCP do not reach the west side of town (non-FCUSD students).
- g. Services are more effective when provided within the communities they serve

Consultations

General Services

Challenges to low-income persons/households

- Many do not have living wage jobs, job experience, education to move
- Transportation in Rancho Cordova is lacking, major employers do not have nearby routes
- Some childcare providers have not reopened
- Need monetary resources
- ARPA/CARES funding is not flowing very fast
- Elderly face discrimination, displacement

Needed Services

- Resources for mental health care, better access to providers
- Affordable childcare
- Programs targeted to trans persons
- Park improvements
- Senior navigators
- Employment services

Homelessness

Challenges to Persons experiencing homelessness

- Difficult for persons experiencing homelessness to attain housing or shelter
- Shelters have barrier to entry (sober only, no criminal backgrounds) No shelters for immediate needs or persons with severe medical issues/trauma
- RV parks are not accepting older RV, regardless of condition
- Difficult to access treatment facilities, mental health services, affordable housing (even with HCV)
- Low vacancy rate, difficult to place persons/households
- Discrimination against HCV holders

Needed Services

- Affordable housing, shelter
- Medical transportation
- Access to healthcare
- Childcare, including baby needs
- Preference for formerly homeless in affordable housing developments
- Transitional housing programs
- Eliminate barriers to garage conversions

Attachment A Community Engagement Summary

HIV/AIDS

Challenges to persons living with HIV/AIDS

- High rental costs
- Inability to access affordable substance abuse treatment, long waiting times

Needed Services

- Outreach to Black and Latino men who have sex with men, who are not usually visible and difficult to reach with services

Disabilities

Challenges to persons with disabilities

- Lack of affordable/accessible housing
- Many services have too many barriers for traumatized persons to overcome

Needed Services

- Training to provide emergency mental health interventions/referrals
- Home modification funding
- Continued ADA training for housing providers/cultural competency training
- Affordable/accessible housing
- Coordinated services – “No Wrong Door” system

Housing

Challenges to homeowners

- Need is greater than funding available
- No financial support, physical ability to make repairs
- Deteriorating homes
- Unable to make modifications to keep up with changes in mobility

Challenges to building housing

- Community opposition, misinformation
- Lack of funding

Needed services

- Community outreach and assistance in advertising services
- Adult population is aging rapidly, need more senior-friendly housing, ability to age in place
- Major accessibility modification funding

Institutional Structure

Challenges to service providers

- Staff turnover

Attachment A Community Engagement Summary

- Limited funding
- Technology expansion is not funded
- Limited pool of licensed contractors
- Reimbursement model is difficult under CDBG

Needed Changes

- Training for subrecipients (to challenge effects of turnover)
- Examine demographics (gender, race, ethnicities)
- Encourage collaboration
- Engage community with cultural competency, trust in mind
- Translators at every community meeting
- More funding

Public Meeting

Needed Changes

- Additional engagement to target population
- Breadth of locations for services
- Target outreach to apartment complexes
- Meetings at neighborhood schools, multiple locations, with City Council attendance
- Engage residents with food, other strategies

Needed Services

- Sensory playground for youth
- Mental health services
- Reliable internet access, current subsidized internet package is inadequate for distance learning, limits public outreach
- Intervention for preteens – provide insight to future careers, education
- Vocational training for youth
- Disability-friendly amenities in public parks, specifically for youth
- Work program (regardless of age)
- Monthly check-ins for elderly persons
- Transportation assistance (e.g. bus passes)
- Assistance to small businesses

Public Review Comments

No comments received.

Public Hearing Comments

No comments received.

Attachment B Notices

PROOF OF PUBLICATION/AFFIDAVIT OF:

PUBLIC NOTICE

By: THE CITY OF RANCHO CORDOVA

PROOF OF PUBLICATION


STATE OF CALIFORNIA

County of Sacramento

I am a citizen of the United States and a resident of the County afore-said, I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the Grapevine Independent, a newspaper of general circulation printed and published in the County of Sacramento, State of California, under the date of September 18, 1969, by Superior Court Order Adjudication Number 195380, that the notice, of which the annexed is printed copy (set in type not smaller than nonpareil) has been published in each regular and entire issue of said newspaper and not in any supplement therefore on the following dates, to wit:

July 9, 2021

I certify (or declare) under penalty of perjury that the foregoing is true and correct.


Jenny Margherone

DATED: July 9, 2021

GRAPEVINE INDEPENDENT
7144 FAIR OAKS BLVD., SUITE 5
CARMICHAEL, CA 95608

City of Rancho Cordova Notice of Funding Availability (NOFA) and Public Meeting for Community Development Block Grant (CDBG) 2022 NOFA Application Workshop

NOTICE is hereby given that on Friday, July 23, 2021 the City of Rancho Cordova will release applications and funding criteria for the 2022 Community Development Block Grant (CDBG) program year, and on Friday, August 6, 2021, there will be a NOFA application workshop held with local community stakeholders.

The City expects to receive approximately \$600,000 in CDBG funds for the 2022 program year and has approximately \$115,000 remaining in CDBG-CV funding. The City welcomes applications from eligible non-profits and public agencies to help provide public services and capital improvement projects intended to benefit the quality of life for the city's low- and moderate-income residents.

Applications will be released on Friday, July 23, 2021 and will be available online through the City's website at www.cityofranchocordova.org. All applications must be submitted via e-mail to the appropriate City staff.

Applications will be due Monday, August 30, 2021 at 5:00 pm. Late applications may be rejected.

Potential applicants for CDBG and CDBG-CV funds must attend the application workshop to be held Friday, August 6, 2021 at 3:00PM via virtual conference call if they have not previously received CDBG funds. If you would like to attend this virtual meeting, please contact Stefan Heisler (sheisler@cityofranchocordova.org) at (916) 851-8757, or Tanner Wolverton (twolverton@cityofranchocordova.org) at (916) 517-4441 to arrange for call-in attendance and for general questions.

The release of this notice is part of the City's public notice requirements for the City to provide information on its activities to the public.

Thank you for your interest in the CDBG program.

NOTICE REGARDING CHALLENGES TO DECISIONS

Pursuant to all applicable laws and regulations, including without limitation, California Government Code Section 65009 and/or California Public Resources Code Section 21177, if you wish to challenge in court any of the above decisions (regarding planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the city at, or prior to, this public meeting.

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Department at (916) 851-8720. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Printed in the Grapevine Independent on July 9, 2021

PROOF OF PUBLICATION/AFFIDAVIT OF:

NOTICE OF PUBLIC HEARING

By: THE CITY OF RANCHO CORDOVA

PROOF OF PUBLICATION
STATE OF CALIFORNIA
County of Sacramento

I am a citizen of the United States and a resident of the County afore-said, I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the Grapevine Independent, a newspaper of general circulation printed and published in the County of Sacramento, State of California, under the date of September 18, 1969, by Superior Court Order Adjudication Number 195380, that the notice, of which the annexed is printed copy (set in type not smaller than nonpareil) has been published in each regular and entire issue of said newspaper and not in any supplement therefore on the following dates, to wit:

August 6, 2021

I certify (or declare) under penalty of perjury that the foregoing is true and correct.


Jenny Margherone

DATED: August 6, 2021

GRAPEVINE INDEPENDENT
7144 FAIR OAKS BLVD., SUITE 5
CARMICHAEL, CA 95608

**City of Rancho Cordova Notice of Public Meeting for
the 2022 Community Development Block Grant
(CDBG) Annual Action Plan**

NOTICE is hereby given that on **Monday, August 23, 2021, at 5:30 pm**, the City of Rancho Cordova will hold a **Public Meeting** via Zoom to solicit citizen feedback on priority needs in the City. Meeting access information can be found at the City's CDBG webpage located here:
<https://www.cityofranhocordova.org/departments/community-development/housing/community-development-block-grant>

CDBG is a federal grant program run by the U.S. Department of Housing and Urban Development that provides communities with funds for infrastructure, neighborhood improvements, and other community planning and development programs. The grant also helps the City to fund needed services in the community, including programs for seniors and disadvantaged youth.

The City is developing an Annual Action Plan that describes how the City will utilize CDBG funds for eligible activities during the 2022 program year. The City expects to receive approximately \$600,000 in CDBG funds for the 2022 program year and has approximately \$115,000 remaining in CDBG-CV (CARES Act) funding.

The information gathered from this meeting will be used to guide where CDBG funds are allocated in the 2022 Annual Action Plan.

The release of this notice is part of the City's public notice requirements for the City to provide information on its activities to the public.

Thank you for your interest in the CDBG program.

NOTICE REGARDING CHALLENGES TO DECISIONS

Pursuant to all applicable laws and regulations, including without limitation, California Government Code Section 65009 and/or California Public Resources Code Section 21177, if you wish to challenge in court any of the above decisions (regarding planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the city at, or prior to, this public meeting.

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Department at (916) 851-8720. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

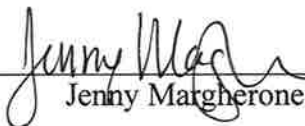
Printed in the Grapevine Independent on **August 6, 2021.**

PROOF OF PUBLICATION
STATE OF CALIFORNIA
County of Sacramento

I am a citizen of the United States and a resident of the County afore-said, I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the Grapevine Independent, a newspaper of general circulation printed and published in the County of Sacramento, State of California, under the date of September 18, 1969, by Superior Court Order Adjudication Number 195380, that the notice, of which the annexed is printed copy (set in type not smaller than nonpareil) has been published in each regular and entire issue of said newspaper and not in any supplement therefore on the following dates, to wit:

September 17, 2021

I certify (or declare) under penalty of perjury that the foregoing is true and correct.


Jenny Margherone

DATED: September 17, 2021

GRAPEVINE INDEPENDENT
7144 FAIR OAKS BLVD., SUITE 5
CARMICHAEL, CA 95608

PROOF OF PUBLICATION/AFFIDAVIT OF:

PUBLIC NOTICE

By: THE CITY OF RANCHO CORDOVA

LEGAL NOTICE

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
NOTICE OF 30-DAY PUBLIC REVIEW AND COMMENT PERIOD
FOR THE 2022 DRAFT ANNUAL ACTION PLAN AND
AMENDMENT NO. 3 TO THE 2020 ANNUAL ACTION PLAN**

NOTICE IS HEREBY GIVEN that a 30-day public review and comment period for the 2022 Draft Annual Action Plan (AAP) and Amendment No. 3 to the 2020 AAP will commence on October 1, 2021 and will continue until November 1, 2021. The City has approximately \$115,000 remaining in CDBG-CV funds and is estimating that it will receive approximately \$600,000 in CDBG funds for the 2022 program year. Official CDBG allocations will be announced in the Spring of 2022.

The CDBG program provides funding for activities that benefit low-income persons, eliminate slum or blight, or serve an urgent need. Eligible activities include property acquisition, public improvements, housing rehabilitation, economic development, and public services.

As a recipient of CDBG funding, the City has developed a 2022 AAP, which describes how the City will utilize program funds for eligible activities during the 2022 CDBG program year. The 2022 CDBG program year will run from January 1, 2022 to December 31, 2022. The AAP can be amended as needed to reallocate funds to housing and community development activities.

The Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was signed into law on March 27, 2020. The CARES Act allocated \$5 billion in CDBG funds to eligible entitlement grantees and states to prevent, prepare for, and respond to Coronavirus (CDBG-CV grants). Amendment No. 1 to the 2020 AAP allocated the first round of these funds in the amount of \$373,379 to activities that would serve this purpose. Amendment No. 2 to the 2020 AAP allocated the third round of these funds in the amount of \$487,938 to similar activities. There was not an allocation to the City in the second round. Amendment No. 3 to the 2020 AAP allocates approximately \$115,000 of unspent CDBG-CV funds from the first round to similar activities that will be carried out during the 2022 program year.

The 2022 AAP and Amendment No. 3 to the 2020 AAP will be made available to the public for at least 30 days before adoption by the City Council. The documents will be released on October 1, 2021 for public review and comment, and will be available at City Hall and the City's Community Development website at <https://www.cityofranhocordova.org/departments/community-development/housing/community-development-block-grant>

The purpose of this public review will be to give citizens an opportunity to make their comments known regarding community needs and potential activities to be funded under the CDBG Program. If you would like to contact the City for more information, please call (916)851-8757. In addition, information is available for review at Rancho Cordova City Hall (2729 Prospect Park Drive, Rancho Cordova, CA 95670) between the hours of 8:00 a.m. and 5:00 p.m. on weekdays.

Thank you for your interest in the CDBG program.

NOTICE REGARDING CHALLENGES TO DECISIONS

Pursuant to all applicable laws and regulations, including without limitation, California Government Code Section 65009 and/or California Public Resources Code Section 21177, if you wish to challenge in court any of the above decisions (regarding planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the city at, or prior to, this public hearing.

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Department at (916) 851-8720. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Published in the Grapevine Independent on **September 17, 2021**.

PROOF OF PUBLICATION/AFFIDAVIT OF:

NOTICE OF PUBLIC HEARING


By: THE CITY OF RANCHO CORDOVA

PROOF OF PUBLICATION
STATE OF CALIFORNIA
County of Sacramento

I am a citizen of the United States and a resident of the County afore-said, I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the Grapevine Independent, a newspaper of general circulation printed and published in the County of Sacramento, State of California, under the date of September 18, 1969, by Superior Court Order Adjudication Number 195380, that the notice, of which the annexed is printed copy (set in type not smaller than nonpareil) has been published in each regular and entire issue of said newspaper and not in any supplement therefore on the following dates, to wit:

October 15, 2021

I certify (or declare) under penalty of perjury that the foregoing is true and correct.



Jenny Margherone

DATED: October 15, 2021

GRAPEVINE INDEPENDENT
7144 FAIR OAKS BLVD., SUITE 5
CARMICHAEL, CA 95608

City of Rancho Cordova Legal Notice

NOTICE IS HEREBY GIVEN that on **Monday, November 1, 2021**, at **5:30 p.m.**, or as soon thereafter as the matter may be heard, the City Council of the City of Rancho Cordova will hold a **Public Hearing** at the **Rancho Cordova City Hall**, located at **2729 Prospect Park Drive, Rancho Cordova**, to consider the following:

ADOPTION OF THE 2022 ANNUAL ACTION PLAN AND AMENDMENT NO. 3 TO THE 2020 ANNUAL ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

Note: Due to precautions surrounding the current COVID-19 pandemic, public attendance guidelines for City Council Public Hearings may vary. Members of the public are advised to check the Public Hearing Agenda at the following link for specific instructions for attending this meeting:
<https://www.cityofranhocordova.org/government/city-clerk/council-meeting-agendas-minutes-and-videos>

If you have any questions, you may contact the City Clerk's Office by phone at (916)851-8720, or by checking the website at <https://www.cityofranhocordova.org/government/city-clerk>

The City is estimating that it will receive approximately \$600,000 in 2022 CDBG funds and has \$43,577 in 2020 CDBG rollover funds and \$130,948 in CDBG-CV (CARES Act) funds for the 2022 program year. The CDBG program is funded by the U.S. Department of Housing and Urban Development (HUD). The program provides funding for activities that benefit low-income persons, eliminate slum or blight, and/or serve an urgent need. Eligible activities include property acquisition, public improvements, housing rehabilitation, economic development, and public services.

The City has developed the 2022 Annual Action Plan which describes how the City will utilize CDBG funds for eligible activities during the 2022 program year. The City has also developed Amendment No.3 to the 2020 Annual Action Plan to describe how the City will utilize remaining CDBG-CV and 2020 CDBG rollover funds. The 2022 Annual Action Plan and Amendment No. 3 to the 2020 Annual Action Plan will be made available to the public for at least 30 days before adoption by the City Council. The documents were released on October 1, 2021 for public review and comment, and have been made available until November 1, 2021 at City Hall, **2729 Prospect Park Drive, Rancho Cordova**, between the hours of 8:00 a.m. and 5:00 p.m. on weekdays and on the City's website: <https://www.cityofranhocordova.org/departments/community-development/housing/community-development-block-grant>.

The purpose of this public hearing will be to present the 2022 Annual Action Plan and Amendment No. 3 to the 2020 Annual Action Plan to City Council for their approval, as well as to give citizens an opportunity to make their comments known regarding community needs, goals, and potential activities to be funded under the CDBG Program. The 2022 CDBG program year will run from January 1, 2022 to December 31, 2022. Annual Action Plans can be amended as needed to reallocate funds to housing and community development activities. Written comments and questions regarding the Annual Action Plan may be directed to:

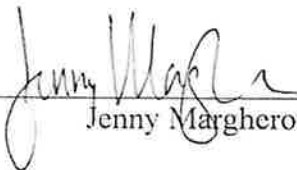
Stefan Heisler
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670
(916) 851-8757

The City of Rancho Cordova encourages interested parties to attend public hearings and comment on the issues being discussed. If you wish to provide testimony and are unable to attend the meeting, written

18, 1969, by Superior Court Order Adjudication Number 195380, that the notice, of which the annexed is printed copy (set in type not smaller than nonpareil) has been published in each regular and entire issue of said newspaper and not in any supplement therefore on the following dates, to wit:

October 15, 2021

I certify (or declare) under penalty of perjury that the foregoing is true and correct.



Jenny Margherone

DATED: October 15, 2021

GRAPEVINE INDEPENDENT
7144 FAIR OAKS BLVD., SUITE 5
CARMICHAEL, CA 95608

If you have any questions, you may contact the City Clerk's Office by phone at (916) 851-8720, or by checking the website at <https://www.cityofranhocordova.org/government/city-clerk>

The City is estimating that it will receive approximately \$600,000 in 2022 CDBG funds and has \$43,677 in 2020 CDBG rollover funds and \$130,948 in CDBG-CV (CARES Act) funds for the 2022 program year. The CDBG program is funded by the U.S. Department of Housing and Urban Development (HUD). The program provides funding for activities that benefit low-income persons, eliminate slum or blight, and/or serve an urgent need. Eligible activities include property acquisition, public improvements, housing rehabilitation, economic development, and public services.

The City has developed the 2022 Annual Action Plan which describes how the City will utilize CDBG funds for eligible activities during the 2022 program year. The City has also developed Amendment No. 3 to the 2020 Annual Action Plan to describe how the City will utilize remaining CDBG-CV and 2020 CDBG rollover funds. The 2022 Annual Action Plan and Amendment No. 3 to the 2020 Annual Action Plan will be made available to the public for at least 30 days before adoption by the City Council. The documents were released on October 1, 2021 for public review and comment, and have been made available until November 1, 2021 at City Hall, 2729 Prospect Park Drive, Rancho Cordova, between the hours of 8:00 a.m. and 5:00 p.m. on weekdays and on the City's website: <https://www.cityofranhocordova.org/departments/community-development/housing/community-development-block-grant>.

The purpose of this public hearing will be to present the 2022 Annual Action Plan and Amendment No. 3 to the 2020 Annual Action Plan to City Council for their approval, as well as to give citizens an opportunity to make their comments known regarding community needs, goals, and potential activities to be funded under the CDBG Program. The 2022 CDBG program year will run from January 1, 2022 to December 31, 2022. Annual Action Plans can be amended as needed to reallocate funds to housing and community development activities. Written comments and questions regarding the Annual Action Plan may be directed to:

Stefan Helsler
City of Rancho Cordova
2729 Prospect Park Drive
Rancho Cordova, CA 95670
(916) 851-8757

The City of Rancho Cordova encourages interested parties to attend public hearings and comment on the issues being discussed. If you wish to provide testimony and are unable to attend the meeting, written comments that are delivered to the City Clerk's office prior to the time of the hearing will be made a part of the public record. Questions regarding this matter should be directed to the City of Rancho Cordova City Clerk's office at (916) 851-8727.

NOTICE REGARDING CHALLENGES TO DECISIONS

Pursuant to all applicable laws and regulations, including without limitation, California Government Code Section 65009 and/or California Public Resources Code Section 21177, if you wish to challenge in court any of the above decisions (regarding planning, zoning and/or environmental decisions), you may be limited to raising only those issues you or someone else raised at the public hearing(s) described in this notice/agenda, or in written correspondence delivered to the city at, or prior to, this public hearing.

ADA COMPLIANCE STATEMENT

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Department at (916) 851-8720. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Printed in the Grapevine Independent on **October 15, 2021**

2022 CDBG Application Workshop

August 6, 2021

ZOOM Housekeeping

- Program Staff (Presenters):
 - Stefan Heisler (Program Coordinator)
 - Tanner Wolverton (CDBG Specialist)
- Participants are muted; You can request to be unmuted
- A recording of this presentation and the presentation slides will be available on the City website and by request
- Please enter questions in the chat box – we will take these at the end of the presentation

Meeting Agenda

Time	Activity
3:00 - 3:05 p.m.	Introductions
3:05 - 3:20 p.m.	<ul style="list-style-type: none">- CDBG Overview- Program Year Cycle- Review 2022 Program Year Application/Process
3:20 - 3:35 p.m.	Review Questions from Applicants and Other Attendees
3:35 – 3:45 p.m.	Final Comments

CDBG BASIC INFORMATION

- Administered by the U.S. Department of Housing and Urban Development (HUD)

CDBG Goals

- Provide decent, safe, and sanitary housing
- Provide a suitable living environment
- Expand economic opportunities

CDBG-CV Focus

- Prevent and respond to the spread of infectious disease

Activity Eligibility

Eligible activities must meet one of HUD's CDBG National Objectives:

- Principally benefit low- and moderate-income persons, defined as families and individuals whose household incomes do not exceed 80% of a jurisdiction's median income;
- Aid in the prevention or elimination of slums or blight; or
- Meet an urgent need by addressing conditions that pose a serious and immediate threat to the health and safety of residents.

Eligible Organizations

- City Departments
- Government and Quasi-Government agencies
- Non-Profits and Non-Profit Partnerships
- For-Profits for Economic Development Projects

Eligible Costs

- Personnel/staff (salary and benefits)
- Office/facility rental or lease costs
- Materials and supplies
- Communications
- Travel/mileage

*For any items not listed here, please check with staff

Ineligible Costs

- Programs that do not meet one of the 3 National Objectives
- Programs or services that promote religion
- Political activities
- Marketing, incentives, or fundraising
- Payment of debt or expenses incurred prior to agreement
- Entertainment, furnishings, or personal property
- Generally equipment, unless necessary to implement an eligible activity
- Food, unless essential to achieving program goals

2022 CDBG Program Year

2022 Program Year Timeline:

January 1, 2022 – December 31, 2022

Q1 (Jan-March) - **Q2** (Apr.-June) - **Q3** (July-Sept.) - **Q4** (Oct.-Dec.)

2022 Program Year City Allocation: (Estimate)

CDBG - Appx. \$600,000 (*official award announced in Spring 2022)

CDBG-CV – \$115,900

Planning and Admin Cap:

20% of total City Allocation (CDBG - \$120,000 / CDBG-CV - \$23,180)

Public Service Activities Cap:

15% of total City Allocation (\$90,000) / No cap for CDBG-CV

Capital Improvement Activities Cap: No cap for CDBG or CDBG-CV

2022 Application Process

Applications Open:

Friday, July 23, 2021

Applications Due:

Monday, August 30, 2021 by 5:00 pm

Draft Funding Recommendations:

Monday, October 18, 2021

Council Approval of Funding Awards:

Monday, November 1, 2021

Application

2022 CDBG Application and Instructions:

- Available on the City Website here:

<https://www.cityoffranchocordova.org/departments/community-development/housing/community-development-block-grant>

If you are applying for CDBG funds for the first time:

- We encourage you to contact City staff and discuss your project to determine CDBG eligibility
- Make sure your insurance documents are available and current
- Consider whether you will be able to gather the required reporting and demographic information and that you have a clear understanding of the administrative requirements

Setting Goals

- It is important to be realistic in estimating the number of people served by your program
- Include only Rancho Cordova residents in your goal
- Your goal cannot be lower than the number of Rancho Cordova residents you serve now
- Roughly estimate the number of low- and moderate- income people if you don't already have data
- For Limited Clientele projects and programs, a minimum of 71% of participants must be low-moderate income

Application Submittal

Due to working remotely, e-mail will be the only form of application submittal:

- Please email to Tanner Wolverton (twolverton@cityoffranchocordova.org) **and** Stefan Heisler (sheisler@cityoffranchocordova.org)
(no more than 40 MB in one email)
- Call Stefan Heisler at (916) 851-8757, or Tanner Wolverton at (916) 517-4441 if you have any questions

Grant Application Ranking

- Low-mod Income Benefit - Youth Services, Senior Services, Neighborhood Revitalization Activities
- Experience and readiness to implement the activity
- Ability to complete the project within the program year
- Leveraged funding and collaboration
- Cost Reasonableness/Effectiveness
- Past Performance
- Completeness of Application

WHAT HAPPENS IF YOU ARE SELECTED TO RECEIVE A GRANT

(Keep this information in mind for
your application)

Basic Information

- All awardees will sign a contract (agreement) with the City
- Agreements will have a scope of work and a budget (for CDBG funds only) that you will need to adhere to
- **All agreements will run from roughly January 1, 2022 to December 31, 2022**
 - Proof of insurance coverage required
 - The City will pay you on a quarterly basis for funds expended

Required Reports

- Intake sheets – every organization is **required** to record information on ethnicity/race, family characteristics, and income
- Quarterly reports – summary reports that show demographics of people you have helped (information from intake sheets)
- Quarterly invoices – detailed description of funds spent with supporting documentation
- These reports are required to be reimbursed for expenses

Technical Assistance

- We are always available to help you to understand our forms and requirements
- Once a year, we may complete a monitoring visit where we look at your financial information (e.g., invoices) and intake sheets
- Files on CDBG-related funds and requirements must be maintained for five years

Questions about
application process?

THANK YOU



Community Development Block Grant (CDBG) 2022 Annual Action Plan/ 2020 Annual Action Plan Amendment Community Engagement Meeting

August 23, 2021



Introductions

- Stefan Heisler, Housing Manager
 - sheisler@cityoffranchocordova.org
 - (916) 851-8757
- Tanner Wolverton, Michael Baker Intl., CDBG Specialist
 - twolverton@cityoffranchocordova.org
 - (916) 517-4441

Meeting Agenda

Time	Activity
5:30 – 5:40 p.m.	Introductions
5:40 – 6:10 p.m.	CDBG Overview <ul style="list-style-type: none">• Have a question? Use “raise hand” feature.
6:10 – 7:00 p.m.	Community Feedback
7:00 – 7:10 p.m.	Closing Comments/Questions

CDBG Overview

CDBG Overview

- Administered by the U.S. Department of Housing and Urban Development (HUD)
- City of Rancho Cordova receives approximately \$600,000 annually in CDBG funds

CDBG Goals

- Provide decent, safe, and sanitary housing
- Provide a suitable living environment
- Expand economic opportunities

Activity Eligibility

Eligible activities must meet one of HUD's CDBG National Objectives:

- Principally benefit low- and moderate-income persons, defined as families and individuals whose household incomes do not exceed 80% of a jurisdiction's median income;
- Aid in the prevention or elimination of slums or blight; or
- Meet an urgent need by addressing conditions that pose a serious and immediate threat to the health and safety of residents.

Activity Eligibility (Cont'd)

Generally, activities must be approved by HUD:

- Public Facilities/Infrastructure
 - Community facilities, water/sewer, sidewalks, street improvements, homeless facilities, youth center, parking, childcare, etc.
- Public Services
 - Senior, youth, disability, homeless, fair housing, counseling, legal, employment, transportation, childcare, nutrition, etc.
- Rehab
 - Rehabilitation of single- or multi-family residences and commercial/industrial buildings, energy efficiency improvements, etc.
- Economic Development
 - Direct financial assistance, technical assistance, microenterprise

CDBG Process

- **Consolidated Plan (ConPlan)** – Every 5 years
 - Creates goals that guide the next 5 years of CDBG funding
- **Annual Action Plan (AAP)** – Annually
 - Plan for how funds *will be* used
- **Consolidated Annual Performance and Evaluation Report (CAPER)** – Annually
 - Reports how funds *were* used (CAPER)
- **Citizen Participation Plan**
 - Guides how the City involves the public in the CDBG program

2020-2024 ConPlan Goals

- Homelessness Prevention
- Senior Services
- Child and Youth Services
- Public Facilities
- Public Infrastructure
- Homeless Housing
- Housing Preservation Program

2021 Annual Action Plan

- **Housing Preservation Program**
 - Rental Housing Inspection Program (\$51,000)
 - Code Enforcement Program (\$51,000)
 - Rebuilding Together Sacramento (\$208,000)
- **Public Services (15% Cap)**
 - Group Youth Mentoring (\$43,000)
 - Meals on Wheels (\$42,000)
 - Housing Counseling (\$25,000)
 - Renter's Helpline (\$10,000)
 - Club Connect Program (Youth) (\$62,000)
- **ADA Sidewalks Program (\$100,000)**
- **Planning and Administration (20% Cap - \$127,004)**

2022 Annual Action Plan

- July 23 – Released funding applications for the 2022 AAP
- Expect to receive \$600,000 in CDBG and have ~\$115,000 remaining in CDBG-CV funds (from CARES Act)
 - \$595,000 available
 - \$120,000 reserved for program administration
- August 23 – Community engagement meeting
- August 30 – Funding applications due
- October 1 – Draft AAP available for public review
- November 1 – Public hearing to consider adopting AAP

Questions or
Comments?

Community Feedback

Questions

- What are the unmet needs of the community?
- How have needs changed during the COVID-19 pandemic?
- Which programs would you like to see funded with CDBG and CDBG-CV?
- How can the City better involve the community in the CDBG program?

THANK YOU FOR YOUR FEEDBACK

Any other questions or
comments?

City of Rancho Cordova Application Instructions 2022 CDBG Program Year

GENERAL INFORMATION

The City of Rancho Cordova solicits applications for its anticipated 2022 Community Development Block Grant (CDBG) funds and the remainder of its CDBG-CV funds. Eligible organizations are limited to nonprofits and local government entities. Funds awarded will be available on January 1, 2022, with the complete expenditure of awarded funds expected by December 31, 2022. Applications received will be considered for the 2022 and CDBG-CV funding.

The application is available to download from the City's CDBG webpage:

<https://www.cityofranhocordova.org/departments/community-development/housing/community-development-block-grant>

Applications must be received with all required materials by Monday, August 30, 2021 at 5:00 p.m.

Please see the 2022 Notice of Funding Availability (NOFA) on the City's website for more information.

All parts of the application, including all attachments must be submitted by the deadline. Applications must use the required forms and include all required attachments. If you have not previously received CDBG funding, please contact City staff for assistance in determining the eligibility of your proposed project.

Applicants may submit applications under both funding sources, but a single application must request funding from only one funding source. Additionally, applications for CDBG-CV funds must be for an activity that prevents, prepares for, and responds to the coronavirus.

2022 FUNDING

Annual allocations of CDBG funds are made by the federal government after the federal budget is approved. The actual amount of funding available under this application will be revised once the City receives an award notification from US Department of Housing and Urban Development (HUD). For planning purposes, the City estimates receiving approximately \$600,000 in CDBG entitlement grant and for the 2022 program year.

Please note that 20 percent, or approximately \$120,000 of the annual funds will be allocated to program administration, and 15 percent will be available for public services (HUD limits public services spending to a maximum of 15 percent of the grant award). Thus, approximately \$90,000 will be available for public service programs, and the remaining \$390,000 will be available for capital improvement projects.

CDBG-CV FUNDING

The Coronavirus Aid, Relief and Economic Security (CARES) Act made available \$5 billion in supplemental Community Development Block Grant (CDBG) funding for grantees to prevent, prepare for, and respond to the coronavirus (CDBG-CV). The U.S. Department of Housing and Urban Development (HUD) allocated \$861,317 in CDBG-CV funds to the City of Rancho Cordova of which most was allocated between two NOFAs in 2020. There is approximately \$115,000 remaining in CDBG-CV funds.

Please note that 20 percent, or approximately \$23,000 of the remaining funds will be allocated to program administration, thus approximately \$92,000 is available for public services and/or capital improvement projects that prevent, prepare for, and respond to the coronavirus. CDBG-CV funds are not subject to a public service spending maximum.

ELIGIBLE ACTIVITIES

CDBG and CDBG-CV may be used for a number of activity types. This application is for nonprofit organizations and public agencies to provide public services, make improvements to public facilities, or address housing needs. All funded activities must primarily benefit low- and moderate- income persons. Please reach out to CDBG program staff (contact information below) to inquire about the eligibility of your proposed project.

APPLICATION SUBMISSION

Only complete applications will be accepted; applicants should check to make sure they have answered all questions and provided all attachments. Applications must be submitted by email. Word, Excel, PDF, and JPEG are the preferred forms of documents.

Submittal by Email: email the application and attachments to Stefan Heisler (sheisler@cityoffranchocordova.org) and CC Tanner Wolverton (twolverton@cityoffranchocordova.org)

No more than 40 MB in attachment size and clearly label the e-mail as “2022 CDBG Application” in the subject line.

Applicants will receive an email confirming the timely receipt of the application. Applicants should confirm that they have received this receipt.

APPLICATION REVIEW CRITERIA

Proposed activities will be evaluated on the following criteria:

- **Benefit to Low- and Moderate-Income Persons** - Activities providing a clear benefit to at least 70 percent very low, low- and moderate-income persons or households will be ranked higher than those that do not.
- **Readiness to Proceed** - Project will be evaluated for feasibility of implementation, overall and within the allotted program year time frame.
- **Cost Reasonableness and Effectiveness** - Budgets will be reviewed to determine completeness and reasonableness of all costs related to the request for CDBG funding, as well as cost against benefit. All budgets should factor in the most recent cost estimates available.
- **Activity Management and Implementation** - Applicants must demonstrate the ability to carry out the proposed activities. Each applicant will be evaluated on experience, administrative capacity, and financial management. For organizations which have previously received CDBG funding, performance in prior years will be considered.
- **Experience** - The City will evaluate the applicant’s experience implementing similar programs or projects.
- **Past Performance** - For grantees receiving funds from the City in the past five years, the City will evaluate timely expenditure of funds, record of report submission, and progress in meeting identified goals. Applicants who have not received City grants in the previous five years will receive higher points in this category.
- **Matching Contributions** - Consideration will be given to the amount of non-CDBG funds committed to the project. The greater the financial support or leveraging from local and other

sources, the greater the potential impact that CDBG funds will have on meeting local community needs.

STAFF CONTACTS

If you have questions or comments on CDBG funding or this application, please contact:

<p>Stefan Heisler Housing Manager City of Rancho Cordova (916) 851-8757 sheisler@cityofranhocordova.org</p>	<p>Tanner Wolverton CDBG Program Specialist Michael Baker International (916) 517-4441 twolverton@cityofranhocordova.org</p>
--	---



**Community Development Block Grant (CDBG)
2022 Annual Action Plan/CDBG-CV
Application Questions
City of Rancho Cordova**

Applicant Name (Agency or Non-Profit):

Primary Contact:

(Please indicate the authorized signatory of your organization/agency, e.g. executive director, president, or equivalent.)

Name:

Address:

Email:

Phone Number:

Program or Project Name:

Important Note: The Performance Period for this 2022 Program Year cycle will be from January 1, 2022 to December 31, 2022.

I acknowledge the above statement.

Are you able to complete this project/program by December 31, 2022? (Social Service projects must be completed by this date.):

Yes, I am able to complete the proposed project/program by December 31, 2022.

No, I am unable to complete by December 31, 2022; the estimated completion date is

_____.

Amount requested for the 2022 funding cycle (Please note that the performance period is from January 1, 2020 to December 2022):

\$ XXX,XXX.XX

Program or Project Description (3000-character limit):

CDBG-CV Only. Please describe the emergent problem due to COVID-19 that the project will address. Please explain how the project will specifically address the issue.

CDBG-CV Only. Impact of Requested Funding: Choose one of the following statements which best represents the impact of the requested funding, based on current economic situation with COVID-19 and the increase in service demands on your organization: (Mark with an 'X')

- Funding will be used to bridge organizational funding gaps until economy improves
- Funding will maintain the same number of services to an increased number of participants due to COVID-19
- Funding will be used to expand services and serve more people due to COVID-19
- Other: (Please include a short description)

General Information: Select the category which best describes the type of activity for which funds are being requested.

- Public facilities and public improvements
- Economic development and employment training
- Real property acquisition or rehab
- Public services
- Crime prevention
- Building capacity of community resources
- Code enforcement (reduce blight)
- Homeless facilities
- Fair housing (prevent discrimination)
- Housing rehabilitation or home ownership assistance
- New housing construction (community-based development organizations only)
- Emergency repairs or assistance due to displacement
- Electrical utilities improvements
- Energy conservation and renewable resources
- Response to COVID-19
- Other, describe:

Project Eligibility: Which HUD objective does your project or program meet? (Low-income means households earning less than 80% of the area median income.)

- Benefit to low-income individuals or households
- Addresses the prevention or elimination of slums or blight
- Meets a particularly urgent community development need

Project Accomplishments: How will you report your accomplishments? (Individuals means unique persons. Households and housing units are tracked the same but are reported separately. For neighborhoods, please estimate the number of low-income residents in the neighborhood. (If you do not know the number of residents in the neighborhood, please reach out to CDBG staff for guidance.)

- Individuals
- Households
- Housing Units
- Low-Income Area

Project Accomplishments: About how many people/households/housing units will your project or program help?

Performance and Outcomes: What are the goals of your program or project and what community needs will they address? (3000-character limit)

Organizational Capacity: Describe your organization's experience with similar programs/project. (1000-character limit)

Grant Management Experience: Please describe your organization's experience in managing federal and/or state grants. (1000-character limit)

Program Contact: Please provide the contact information for the person directly responsible for managing the program or project on a day to day basis.

Name (if different than the contact information address on Page 1):

Address:

Email:

Phone Number:

Position or Title:

Years of Experience:

How many full-time employees will work on your project or program? (Full time is 40 hours per week (please include full-time staff that will work on this project even if they will only be working part time or a few hours a week on this specific project/program). If zero put 0. _____

How many part-time employees will work on your project or program? _____

How many volunteers will work on your project or program? _____

Partner Agencies/Non-Profits: Will your organization be partnering with any outside agencies or groups on this project/program? If so, with whom?

Could your program/project be successful if you received less than your requested grant funding?

Yes

No

Unsure

If you answered "Yes" to the prompt above, please describe the changes your organization will make so that the program or project is successful with reduced funding. (500-character limit)

Please ATTACH your program/project budget for the 2022 program year. (Note the program performance period is January 1, 2022 through December 31, 2022. Please attach or include a spreadsheet (Excel) budget that includes all alternative funding, in-kind donations and labor, and any other resources.)

Program/Project Budget for proposed project Attached

Please include the following additional Attachments:

__ Articles of Incorporation and By-laws and Amendments

__ Secretary of State Certification of Good Standing (Online printout/screenshot is acceptable)

__ Organizational Chart and Agency Mission Statement

__ Certified Audit (Most recent)

__ Profit and Loss Statement for most recent year.

__ Insurance Documents

__ Other Documents

Applicant:	
Proposed Project:	
Total Points Earned:	_____ out of 25 pts
Scorer Name:	

Y/N APPLICANT HAD A REPRESENTATIVE AT THE MANDATORY NOFA MEETING

Threshold Rating

Staff:	
Y / N	Activity is eligible under CDBG
Y / N	Activity meets one National Objective
Y / N	For public services, the service is new or an expansion of existing service above that which has been previously provided by the City from state/local funds
Y / N	Applicant submitted a complete application (all questions filled out and attachments)
Y / N	Applicant meets all of the threshold criteria above. If so, continue scoring.
Y / N	Activity is related to a need caused by COVID-19 (CDBG-CV only)

_Y/N 1. Program Budget

_Y/N 2. Articles of Incorporation and By-laws and Amendments

_Y/N 3. Secretary of State Certification of Good Standing (Online printout/screenshot is acceptable)

Y/N 4. Organizational Chart and Agency Mission Statement

Y/N 5. Certified Audit (Most recent)

Y/N 6. Profit and Loss Statement for most recent year.

Y/N 7. Insurance Documents

Y/N 8. Other Documents

Application Rating

Rating	Scale is 1- 5 (1 is the lowest score; 5 is the highest)
	1. In regard to the HUD objective that is addressed by the proposed project: on a scale of 1-5, how closely does this project's goal(s) address this objective?
	2. On a scale of 1-5, how much of a priority is it for the City to implement this program in relation to current city objectives/goals?
	3. On a scale of 1-5, given City Staff's current capacity, how much of a priority is this project in occupying staff capacity?
	4. On a scale of 1-5, how capable is this organization in managing federal and/or state grants and completing the proposed project within the program year?
	5. On a scale of 1-5, how likely is this project to benefit the projected number of target beneficiaries?
	6. Are there any other considerations not listed above? Subtract or add 0 to 5 points.

GRAND TOTAL: _____ (Max 25 pts)

Attachment E CDBG Target Area Map

