



City of Rancho Cordova's
Beautification Program



GUIDELINES

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I. PROGRAM

The City of Rancho Cordova has a series of beautification opportunities designed to help residents beautify their property. Details on each program are provided below with specifics on the application process for The Good Neighbor Assistance Program, Chain Link and Cash for Clunkers Incentive Programs.

II. BEAUTIFICATION OPPORTUNITIES

The Good Neighbor Assistance (GNA) Program

Are you facing challenges maintaining a well-kept front and/or side yard? Do you need assistance addressing a code enforcement case? The City of Rancho Cordova has a contractor that may be able to help.

Projects that may qualify for assistance include:

- Removal of junk or debris (front or side yard only)
- Fence maintenance (front and corner lot side yard only)
- Dead lawn maintenance (front lawn only)

Apply at www.cityofranhocordova.org/beautification.

Chain Link Fence (CLF) Incentive

Do you have a front or side yard chain link fencing visible from the public street or sidewalk? The City of Rancho Cordova is offering up to \$1,000 for property owner to remove chain link fencing and make related approved yard and landscaping improvements.

Although replacement fencing is not required, acceptable materials for replacement fencing include picket fencing or wrought iron fencing that meet current code standards. Please note: Chain link is a prohibited fencing material for front or side yard residential areas. (For more information regarding acceptable fence materials and setback standards see Rancho Cordova Municipal Code Chapter 23.731)

If you are unable to remove the fence on your own and qualify for the Good Neighbor Assistance Program, a contractor may be able to assist with removal.

Apply at www.cityofranhocordova.org/beautification.

Cash for Clunkers (CFC) Incentive

Do you have any unwanted or inoperable vehicles you would like removed from your property? The City of Rancho Cordova is offering up to \$500 to remove your vehicle.

- No more than two vehicles may be removed per property per year
- Boats, RV's and Trailers do not qualify.
- The vehicle must be registered in California and have a valid title.

Apply at www.cityofranhocordova.org/beautification.

III. ELIGIBLE PROPERTIES

The Beautification Program opportunities help property owners to enhance the portions of their properties that are visible from the public street or sidewalk. For each eligible and approved property, the Beautification Program may provide assistance to complete the improvements that are highlighted in the City's Good Neighbor Guide.

Residential property owners are eligible to apply for the Good Neighbor Assistance Program, Chain Link Fence and Cash for Clunkers Incentive Program.

Residential renters are eligible to apply for Chain Link Fence and Cash for Clunkers Incentives. Renters only qualify for the Dead lawn maintenance through Good Neighbor Assistance Program if lawn maintenance is required by the applicable lease.

IV. QUALIFICATIONS

All Applicants must meet the following qualifications:

- The applicant must be at least eighteen (18) years of age.
- The property must be within Rancho Cordova City limits.
- The program will assist the property to reach code compliance (through qualified and approved projects only).

Good Neighbor Assistance (GNA) Applications must also meet the following:

- Owners must occupy the home and provide proof of ownership.

- Renters must show that their current lease requires renter to maintain property’s landscape.
- The property must be a single-family dwelling (duplex, triplex and multifamily units are not eligible for this program).
- The household income must fall within the ranges listed (see table).

Number of Persons in Household	Maximum Income
1	\$53,250
2	\$60,900
3	\$68,500
4	\$76,100
5	\$82,200
6	\$88,300

Cash for Clunkers (CFC) Applicants must meet the following qualifications:

- Vehicle must be registered in California.
- Vehicle must have a valid title. If you are missing a title or need to update, change or transfer the title visit the Department of Motor Vehicles website: DMV website: <https://www.dmv.ca.gov/portal/vehicle-registration/titles/title-transfers-and-changes/>.

V. APPLICATION PROCESS

If you are interested in applying for the City’s Beautification Programs, you must complete the Program application. An online application is available through **Rancho CordovaOnline** and can be found at www.cityofranchocordova.org/beautification. Paper applications can also be found at City Hall and are available upon request.

If you are applying for the Good Neighbor Assistance (GNA) Program, in addition to the completed application form, the following must be submitted:

- Verification of Property Ownership including the following:
 - Most recent property tax form or mortgage statement (including property owner name and address)
- Verification of Lease Requirement for Renter to Maintain Yard are required
 - Example: Copy of current lease with stated requirement for the renter to maintain the yard (Only applicable for renters).
- Income Verification Documents are required
 - Examples: two most recent pay stubs, income tax return, award letter from Social Security. This information will be kept

confidential and strictly used to determine eligibility for this program.

If you are applying for the **Chain link Fence (CFC) or Cash for Clunkers (CLF) Incentive** Programs, in addition to the completed application form, at W-9 form must be submitted. The W-9 submitted with your CFC must match the vehicle title holder.

VI. REVIEW OF APPLICATION AND PROGRAM APPROVAL

Applications will be conditionally approved on a first-come, first-serve basis to applicants who submit a completed application and meet all qualifications. Applications and/or grants will be awarded so long as program funding is available.

Once an application has been conditionally approved, City staff will contact the applicant to complete a site inspection, and a final approval letter will be sent out to the property owner and/or applicant.

Upon receipt of approval letter for Chain Link Fence or Cash for Clunkers Incentives, the City will earmark the amount from the Program funds for that grantee. Work/removal must be completed within six months to receive grant funds. If the work/removal is not completed within six months by a grantee, the City will release the earmarked Program funds and make them available to other applicants.

VII. INSPECTIONS

One of the requirements of the Program(s) is that properties participating in the program: (i) are **compliant** with all applicable codes pertaining to the **exterior** of the property; and (ii) that they remain compliant for twelve (12) months after the work is completed. To facilitate the awareness of any code violations on properties, inspections by the City's Neighborhood Services Division will be carried out as outlined below.

1. Initial inspection: After receipt of application, a review of existing code violations identified in the front yard setback will be carried out by a designated person appointed by the Community Engagement Manager. **An approval form will be required before the project commences, and a final review is required once the project is completed.**
2. Once the contractor completes the work, the resident is **required to maintain the property and remain in compliance for twelve (12) months.** Any code violations related to the completed work upheld within twelve (12) months of project completion may result in the resident being required to reimburse the City up to the full amount of the funds provided to the resident under the program.

VIII. COMPLETION OF WORK – Good Neighbor Assistance Program

1. Once the program application has been received and approved, City staff will schedule a site visit with the applicant and contractor to develop a scope of work.
2. The City will contract with a licensed contractor to complete the approved scope of work, and the contractor shall have three (3) months to complete the work. All qualifying work must be completed by the end of the three-month period. If there is a need to delay for unforeseen circumstances such as weather, the property owner will be notified by City staff.
3. Homes with minimal to zero landscaping will be required to have a tree installed as part of the work scope.
4. If the applicant has any questions regarding the approved scope of work, work performed or any other questions regarding the program, the applicant may contact the city directly at 916-851-8761.
5. Once the work is completed, City staff will provide a final inspection of the property.
6. Questions and concerns with the work performed must be communicated with the city within 30 days of the completion of work. After 30 days, issues related to the work performed will be considered part of the regular maintenance of the landscape which is the sole responsibility of the applicant/property owner.

IX. PAYMENT OF INCENTIVES

The Chain Link Fence Program is an incentive program. The incentive is paid out after the project is completed. Payment of funds will only be made after the project is completed and approved within the stipulated 6 months, and the property is made fully code compliant on the exterior of the property (if required). The incentive will be mailed to the applicant after City verification of project completion and code compliance.

The Cash for Clunkers Program incentive will be completed by the City of Rancho Cordova's licensed contractor. Upon confirmation of the removal of the vehicle by the contractor, a check will be issued and mailed to the vehicle title holder.

X. ADDITIONAL BEAUTIFICATION OPPORTUNITIES

Free Trees

Through the Sacramento Tree Foundation's Sacramento Shade Program, Rancho Cordovans are eligible to receive up to TEN (10) FREE trees per Rancho Cordova property.

Apply at www.cityofranhocordova.org/freetrees.

Stump Removal and Replacement

The city provides free removal of stumps and provides replacement trees. A professional arborist crew will remove and grind your stump, then replace with a free shade tree.

Apply at www.cityoffranchocordova.org/freetrees.

Bulky Items Pickup

Are you cleaning out your closets, backyard or garage? Republic Services provides three (3) free bulk item pickups per year for each household. Bulk item pickup must be scheduled and approved before you place your pile curbside.

Appointments may be scheduled by calling (916) 638-9000.

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