

BUILDING & SAFETY DIVISION

2729 Prospect Park Drive Rancho Cordova, CA 95670 916.851.8760

PermitServices@CityofRanchoCordova.org | CityofRanchoCordova.org

SOLARAPP+ - RESIDENTIAL PERMIT

Apply at Rancho Cordova Online as a SOLARAPP+ Alteration Residential PV permit: https://ranchocordovaca-energovpub.tylerhost.net/Apps/SelfService/RanchoCordovaCAProd#/home **SOLARAPP+** Alteration Residential PV application to include:

- 1. Provide letter of authorization for applicant if they are not listed as authorized agent through Contractors State License Board CSLB-Home -CSLB (ca.gov).
- 2. Indicate scope of work on application KW size, roof or ground mount, number of panels, if Energy Storage System to be installed, detail main panel or main breaker to be changed out.
- 3. Copy of the signed contract detailing the construction valuation prior to any rebates. Rancho Cordova Municipal Code 16.02.060.H.
- 4. SMUD approval letter
- 5. Sacramento Metropolitan Fire District approval will be required for Energy Storage Systems.
- 6. Plans including panel locations, fence locations, equipment cut sheets, one-line diagram, site plan, roof plan.
- 7. SOLARAPP+ Approval documents

Inspection Requirements – How to prepare for inspection:

- 1. At the latest, inspections need to be scheduled a day prior to the desired inspection date. Contractors and property owners are encouraged to schedule the inspection through the online portal. For further assistance, please contact our Permit Services Team 916-851-8760.
- Permit holder to notify property owner/tenant of the scheduled inspection.
- 3. Permit packet and City approved stamped plans to be on site and available for the inspector.
- 4. Property owner to complete and sign the **Smoke Alarm and Carbon Monoxide Alarm Installation** <u>Self-Certification form.</u> Please see permit packet for required form or find online.
- 5. Provide access to the area of work for the scheduled inspection.
- 6. Have all equipment open ready for inspection of the one-line diagram

Required Inspections:

1. Combo-011 PV Final.

Disclaimer: Each permit may have different requirements due to specific project needs.