



**City of Rancho Cordova  
Community Development Block Grant (CDBG)  
2025 Annual Action Plan Application**

**Applicant Name (Agency or Non-Profit):**

**Primary Contact:**

(Please indicate the authorized signatory of your organization/agency, e.g. executive director, president, or equivalent.)

**Name:**

**Address:**

**Email:**

**Phone Number:**

Program/Project Name:

**Important Note: The Performance Period for this 2025 Program Year cycle will be from January 1, 2025, to December 31, 2025.**

I acknowledge the above statement.

**Are you able to complete this project/program by December 31, 2025? (Social Service projects must be completed by this date.):**

Yes, I am able to complete the proposed project/program by December 31, 2024.

No, I am unable to complete by December 31, 2024; the estimated completion date is:

**Amount requested for the 2025 funding cycle (Please note that the performance is from January 1, 2025, to December 31, 2025.**

\$



**City of Rancho Cordova  
Community Development Block Grant (CDBG)  
2025 Annual Action Plan Application**

**Program or Project Description (1000-character limit):**



**City of Rancho Cordova  
Community Development Block Grant (CDBG)  
2025 Annual Action Plan Application**

**General Information: Select the category which best describes the type of activity for which funds are being requested.**

- Public facilities and public improvements
- Economic development and employment training
- Real property acquisition or rehab
- Public services
- Crime prevention
- Building capacity of community resources
- Code enforcement (reduce blight)
- Homeless facilities
- Fair housing (prevent discrimination)
- Housing rehabilitation or home ownership assistance
- New housing construction (community-based development organizations only)
- Emergency repairs or assistance due to displacement
- Electrical utilities improvements
- Energy conservation and renewable resources
- Response to COVID-19
- Other, describe:

**Project Eligibility: Which HUD objective does your project or program meet? (Low-income means households earning less than 80% of the area median income.)**

- Benefit to low-income individuals or households
- Addresses the prevention or elimination of slums or blight.
- Meets a particularly urgent community development need.

**Project Accomplishments: How will you report your accomplishments? (Individuals means unique persons. Households and housing units are tracked the same but are reported separately. For neighborhoods, please estimate the number of low-income residents in the neighborhood. (If you do not know the number of residents in the neighborhood, please reach out to CDBG staff for guidance.)**

Individuals

Housing Units

Households

Low-Income Area



**City of Rancho Cordova  
Community Development Block Grant (CDBG)  
2025 Annual Action Plan Application**

**Project/Program Accomplishments**

**How many individual/households will your project/program help?**

**Performance and Outcomes: What are the goals of your project/ program and what community needs will they address?**



**City of Rancho Cordova  
Community Development Block Grant (CDBG)  
2025 Annual Action Plan Application**

**Organizational Capacity: Describe your organization's experience with similar programs/projects. (1000- character limit)**

**Grant Management Experience: Please describe your organization's experience in managing federal and/or state grants. (1000-character limit)**



**City of Rancho Cordova  
Community Development Block Grant (CDBG)  
2025 Annual Action Plan Application**

**Program Contact:** Please provide contact information for the person directly responsible for managing the program or project on a day-to-day basis.

**Name (if different than the contact information address on Page 1):**

**Address:**

**Email:**

**Phone Number:**

**Position or Title:**

**Years of Experience:**

**How many full-time employees will work on your project or program?  
(full-time is 40 hours per week)**

**How many part-time employees will work on your project or program?**

**How many volunteers will work on your project or program?**

**Partner Agencies/Non-Profits:** Will your organization be partnering with any outside agencies or groups on this project/program? If so, with whom?



**City of Rancho Cordova  
Community Development Block Grant (CDBG)  
2025 Annual Action Plan Application**

**Could your program/project be successful if you received less than your requested grant funding?**

Yes

No

Unsure

**If you answered "Yes" to the prompt above, please describe the changes your organization will make so that the program or project is successful with reduced funding.**

**ATTACH your program/project budget for the 2025 program year. Please include a spreadsheet (Excel) budget that includes all alternative funding, in-kind donations and labor, and any other resources. (Note the program performance period is January 1, 2025, through December 31, 2025).**

Program/Project Budget for proposed project Attached.



**City of Rancho Cordova  
Community Development Block Grant (CDBG)  
2025 Annual Action Plan Application**

**Is your organization willing to submit any and all necessary information to CDBG administrators pursuant to the Federal Funding Accountability and Transparency Act of 2006 (FFATA) as required by 2 CFR Part 170?**

**Does your organization receive more than 80% of annual gross revenues from the federal government?**

**Does your gross revenues from the federal government exceed \$25,000,000 annually?**

**Are you registered with System for Award Management (SAM) at SAM.gov?**

Yes, my SAM Unique Entity ID is included in the packet.

No, but I will register and submit my SAM ID once I have received it.

**Please include the following additional Attachments:**

- Articles of Incorporation and By-laws and Amendments
- Secretary of State Certification of Good Standing (Online printout/screenshot is acceptable)
- Organizational Chart and Agency Mission Statement
- Certified Audit (Most recent)
- Profit and Loss Statement for most recent year.
- Insurance Documents
- Other Documents (please include a list of other documents attached)