



Rancho Cordova Small Community Grants Application

Applicant Name & Title (if any):

Organization:

Address:

Phone Number:

Event Title:

Event Date and Time:

Event Location:

Attach or include below the following details to the application:

1. **Event/Project Goal:** List the goal(s) of the proposed project/program.
2. **Expected Community Involvement:** Indicate how many people the program will help (10 or 10,000) and who will be the most directly affected.
3. **Project/Program Action Plan:** List the steps needed to complete the project/program.
4. **Project/Program Maintenance:** Describe how you will monitor progress to identify what works and what needs improvement. If the project is ongoing, indicate how the project/program will remain sustainable after the grant.
5. **Significance:** Indicate how the project/program is innovative and will positively improve the quality of life for Rancho Cordova residents.

6. **Budget:** Detail all expected project/program costs.

Specific Cost Item	Amount
TOTAL	

Letters of Support: Three letters of support from community members who will be a part of the project and live in the project neighborhood. Email is acceptable.

Application Review Process:

You will receive a written response from the City of Rancho Cordova within 30 business days following receipt of the application.

If you are funded, we wish you great success in help to further improve the quality of life in Rancho Cordova.

If you are not funded, don't give up. Talk to someone at the City to help you try and adapt your ideas and try again to receive funding when available. We want to work with you. Funds will be used for an activity or project that improves the quality of life in a Rancho Cordova neighborhood connecting with citizens in your neighborhood (note for by request gain).
Application (note for by request gain).

2. Provide the City with an accounting summary, receipts and a brief update of your project afterwards, which will assist us in measuring the success of this program. Please note: all receipts should be submitted all at once and all receipts must reflect paid for reimbursement.
3. Allow City to inspect the project/program at any time to check on progress and see how the money is being spent.

4. Release, hold harmless, waive and discharge the City, its officers, elected and appointed officials, employees, agents, volunteers and consultants from any and all liability, claims or causes of action, loss, expenses and costs (including attorneys' fees) arising out of or in any way connected with the activity described in this application, or upon their acts or omissions, whether negligent or not. I understand that I may have rights under Section 1542 of the California Civil Code, which reads as follows: "A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known by him or her must have materially affected his or her settlement with the debtor." I expressly waive any rights conferred on me under California Civil Code Section 1542.

Applicant Name: _____

Applicant Signature: _____ Date: _____

City Signature: _____ Date: _____

Return completed application to:
City of Rancho Cordova
Attn: Saige White
2729 Prospect Park Drive
Rancho Cordova, CA 95670
Or swhite@cityofranhocordova.org

Thank you for your application!

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